Il Rettore

Visto il vigente Statuto dell'Università degli Studi di Cassino e del Lazio Meridionale, emanato con decreto rettorale del 19/12/2011 (Gazzetta Ufficiale Serie Generale n. 4 del 05.01.2012).


Tenuto conto che con nota del 10.06.2016 l'Agenzia Nazionale Erasmus+ Indire ha assegnato all'Università degli Studi di Cassino e del Lazio Meridionale un finanziamento comunitario pari ad euro 144.998,00 per il progetto (convenzione n. 2016-1-IT02-KA107-023713) International Credit Mobility e, in particolare, la mobilità con Armenia, Serbia e Vietnam.

Visti i n. 3 bandi emanati con decreti rettorali n. 131/2017, n. 60/2018 e n. 471/2018 per l'assegnazione delle borse di mobilità per docenti e studenti da/ per Armenia, Serbia e Vietnam.

Considerato che risulta ancora disponibile un fondo pari a euro 1.320,00 (inclusi euro 360,00 per il viaggio) per la mobilità per Armenia, euro 25.477,00 (inclusi euro 1.925,00 per il viaggio) per la mobilità da/ per Serbia e euro 2.540,00 (inclusi euro 1.100,00 per il viaggio) per la mobilità dal Vietnam.

Considerato che, come da Emendamento n. 1 alla suddetta convenzione, è possibile trasferire i fondi per la mobilità per studenti alla mobilità dello staff oltre che modificare la durata e la direzione della mobilità purché si rispettino le condizioni di eleggibilità del progetto.

Accertata la disponibilità finanziaria di euro 29.337,00 per la mobilità da/ per Armenia, Serbia e Vietnam a valere sul conto economico CB 09.01.01.01.02 "Programmi di mobilità e scambi culturali studenti del Budget Economico di previsione 2017- Erasmus + Call 2016" (imp. 6405/2016).

Considerata l'urgenza di procedere all'emanazione del relativo bando per la mobilità Erasmus + KA107 ai fini della completa realizzazione del progetto entro 31.07.2018.

Decreta

Si emana il IV Bando Erasmus + International Credit Mobility (ICM) per l'assegnazione di borse di mobilità per teaching a.a. 2017-2018 che è parte integrante del presente provvedimento.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università.

Cassino, 14 GIU. 2018
UNIVERSITÀ DEGLI STUDI DI CASSIA
E DELLA LAZIO MERIDIONALE
Area 2 Servizio del Bilancio

Impegno provvisorio/definitivo
n. 6405/16 di € 29.337,60
assunto sull'art. 01.01.02
Cap. 02 Tit. 1
Esercizio finanziario 2018

Cassino, 23/06/2018

[Signature]
ART. 1 – Objectives of Erasmus+ International Credit Mobility

Within the “International Credit Mobility” of the Erasmus+ Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which they have signed an Erasmus+ Interinstitutional Agreement.

In particular, for the academic year 2017-2018, the University of Cassino and Southern Lazio (Unicas) allows staff mobility for teaching from Unicas and the following institutions of the Partner Countries and vice versa:

University of Belgrade, Belgrade, Serbia
Yerevan Brusov State University of Languages and Social Sciences, Yerevan, Armenia
Hanoi University, Hanoi, Viet Nam

Available staff mobility for teaching to Armenia and Serbia and staff mobility for teaching and for training to Viet Nam for the academic year 2017-2018 are listed below:

<table>
<thead>
<tr>
<th>PARTNER COUNTRY (PC)</th>
<th>ISCED CODE</th>
<th>Number of mobilities from UNICAS to Partner Country and vice versa (days)</th>
<th>Number of mobilities from Partner Country to UNICAS (days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARMENIA 023 Languages</td>
<td>1 (6 days including travel)</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>SERBIA 041 Business and Administration 0715 Mechanics and metal trades</td>
<td>Until funds are exhausted and in respect of art.2</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>VIET NAM (HANOI) 041 Business and Administration 0714 Electronic and automation 023 Languages</td>
<td>-</td>
<td>1 (10 days including travel)</td>
<td></td>
</tr>
</tbody>
</table>

Art. 2 – Mobility period

The mobilities have to be completed by July 31, 2018. The total length of the mobility period shall not exceed 2 months, with a minimum of 5 days per mobility activity. For teaching mobility, a minimum of 8 hours of teaching per week has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week.

ART. 3 – Availability of exchange mobility

The amount of the mobility grant, in accordance with Erasmus+ guidelines, is composed by a contribution for travel and an individual support as detailed in the table below, in accordance with the number of days as described in Table 1:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>TRAVEL</th>
<th>TOTAL ALLOWANCE (to meet needs/expenses at the host country)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNICAS</td>
<td>Armenia</td>
<td>€ 360,00</td>
<td>euro 160,00/ day up to the 14th day</td>
</tr>
<tr>
<td>Serbia</td>
<td>UNICAS</td>
<td>€ 275,00</td>
<td>euro 140,00/ day up to the 14th day euro 98,00/ day from the 15th day</td>
</tr>
<tr>
<td>UNICAS</td>
<td>Serbia</td>
<td>€ 275,00</td>
<td>euro 160,00/ day up to the 14th day euro 112,00/ day from the 15th day</td>
</tr>
<tr>
<td>VIET NAM</td>
<td>UNICAS</td>
<td>€ 1.100,00</td>
<td>euro 140,00/ day up to the 14th day</td>
</tr>
</tbody>
</table>
Both travel and subsistence grants are calculated according to the days of stay in Italy or in the Partner Country, and the calculators provided by the Erasmus + National Agency.
Zero-grant mobility are allowed.

Erasmus+ grant beneficiaries cannot be supported by other grants arising from other programs and/or actions financed by the European Union and/or by Unicas Visiting professor grants.

Unicas provides to the incoming teachers an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.

**Art. 4 – Admission requirements**
Participants may apply for this call if they have regular activity during the academic year 2017-2018 in their own Institution.

**ART. 5 – How to apply**
Applications must be done through the form available on the Unicas website (http://www.unicas.it/student/international-students/erasmus-plus-international-credit-mobility.aspx). The deadline to apply is 25 June 2018.

Applicants have to attach to the form the following documents:
- copy of the passport or valid ID card
- Learning Agreement for teaching or training
- CV in Italian or in English

The application form and all its annexes must be delivered by electronic mail to UNICAS International Relations Office (international.office@unicas.it) with subject “KA107 - Staff mobility: NAME”. Applications received after the deadline or delivered in different ways will be rejected. The University doesn’t take any responsibility for non-receipt of the application according to the established procedure and on time, nor for negligence of third parties, accidental occurrences or force majeure.

**Art. 6 – Selection committee**
The Selection Committee is appointed by Unicas Rector. It may include representatives of the Partner Institutions, who participate in the selection of staff who applied for mobility to/from their own institution.

**Art. 7 – Evaluation criteria and Applications assessment**
Unicas will check the eligibility of the submitted applications. Only those candidates whose applications have been properly submitted will be considered eligible for the assessment.

The Selection Committee will examine the documentation received and will draw up the final list of beneficiaries according to the following criteria.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expertise in the field of study as defined by the ISCED code (Table 1)</td>
<td>30</td>
</tr>
<tr>
<td>Active part within the KA107 project - call 2016 (any country)</td>
<td>10</td>
</tr>
<tr>
<td>Contact teacher in the Erasmus+ Bilateral Agreement with Partner Country</td>
<td>20</td>
</tr>
<tr>
<td>Expertise in Erasmus+ projects</td>
<td>10</td>
</tr>
<tr>
<td>Expertise in dual/joint degrees planning and management</td>
<td>10</td>
</tr>
</tbody>
</table>
The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups.

In the end, the Selection Committee will communicate to Unicas International Relations Office the final ranking of the applicants, so that the Office can draw up the list of beneficiaries.

The final ranking of the selected teachers will be published on the Unicas website as soon as the list will be approved. The applicants will receive a communication by email.

Within seven calendar days from the publication of the rankings, beneficiaries of the grants must confirm acceptance of the scholarship by giving notice by email to the address international.office@unicas.it.

**Art. 8 – Privacy and personal data**

The personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section "University Regulations", will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

For further information contact:
UNICAS - International Relations Office
Email: international.office@unicas.it
Tel: 0039 0776 2994723

Administrative support for incoming teachers (Partner Country/ UNICAS)
Laura Morone: +39 0776 2993904, l.morone@unicas.it

Administrative support for outgoing teachers (UNICAS/ Partner Country)
Tamara Patriarca: +39 0776 2993904, t.patriarca@unicas.it

*Person in charge of the administrative process*

*The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Sbardella Barbara International Relations Office of the University of Cassino and Southern Lazio (tel. 0776 3353-4723 e-mail: b.sbardella @unicas.it).*