IL RETTORE

VISTO il vigente Statuto dell'Università degli Studi di Cassino e del Lazio Meridionale, emanato con decreto rettorale del 19.12.2011 (Gazzetta Ufficiale Serie Generale n. 4 del 05.01.2012).

VISTO il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità (Delibere del Senato Accademico e del Consiglio di Amministrazione, rispettivamente in data 16.11.2004 e 29.11.2004), modificato con DR. N. 153 del 20.02.2006.


TENUTO CONTO che con nota del 07.06.2017 l'Agenzia Nazionale Erasmus+ - Indire ha assegnato all'Università degli Studi di Cassino e del Lazio Meridionale un finanziamento comunitario pari a euro 31.213,00 per il progetto International Credit Mobility (KA107) in collaborazione con Université de Tunis – Tunis Business School (TBS) e Institut Supérieur des Sciences Appliquées et de Technologie de Sousse (ISSAT) (Tunisia).

ACCERTATA la disponibilità finanziaria di euro 9.205,00 a valere sul Conto economico CB 09.01.01.01.02 ‘Programmi di mobilità e scambi culturali studenti del Budget Economico di previsione 2018 - Erasmus + Call 2017” (pre-imp. 3314/2017) per il contributo alla mobilità dello staff per gli anni accademici 2017-2018 e 2018-2019.

CONSIDERATA l'urgenza di procedere, come da progetto presentato, all'emanazione del bando per la mobilità dello staff tra Unicas e Tunisia (Paese Partner)

DECRETA

Si emana il Bando Erasmus + International Credit Mobility per l'assegnazione di borse di mobilità per lo staff per teaching per l'a.a. 2017-2018 e l'a. a. 2018-2019 che è parte integrante del presente provvedimento.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università.

Cassino, 17 GEN. 2018

Il Responsabile del CRI (dott. Fabiana Sbardella)
ART. 1 – Objectives of Erasmus+ International Credit Mobility

Within the "International Credit Mobility" of the Erasmus+ Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which they have signed an Erasmus+ Interinstitutional Agreement.

In particular, for the academic years 2017-2018 and 2018-2019, the University of Cassino and Southern Lazio (Unicas) allows staff mobility for teaching to and from Unicas and the Université de Tunis – Tunis Business School (TBS) and the Institut Supérieur des Sciences Appliquées et de Technologie de Sousse (ISSAT) in Tunisia.

Available staff mobility for teaching are listed below.

Table 1

<table>
<thead>
<tr>
<th>PARTNER</th>
<th>ISCED CODE</th>
<th>Academic year</th>
<th>Number of Participants from UNICAS to Partner Country (duration)</th>
<th>Number of Participants from Partner Country to UNICAS (duration)</th>
<th>Total No. of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBS 041 Business and Administration 0542 Statistics</td>
<td>2017-2018</td>
<td>-</td>
<td>2 (7 days each)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ISSAT 0713 Electricity and Energy</td>
<td>2017-2018</td>
<td>-</td>
<td>2 (7 days each)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNICAS to TBS 041 Business and Administration 0542 Statistics</td>
<td>2017-2018</td>
<td>1 (7 days)</td>
<td>-</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UNICAS to ISSAT 0713 Electricity and Energy</td>
<td>2017-2018</td>
<td>2 (7 days each)</td>
<td>-</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2018-2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Any available mobility for the academic year 2017-2018 could be used in the academic year 2018-2019.

Art. 2 – Mobility period

All the mobility actions must be completed by July 31, 2019. The total length of the mobility period shall not exceed 2 months, with a minimum of 5 days per mobility activity. For teaching mobility, a minimum of 8 hours of teaching per week has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week.
ART. 3 – Availability of exchange mobility

The amount of the mobility grant, in accordance with Erasmus+ guidelines, is composed by a contribution for travel and an individual support as detailed in the table below, in accordance with the number of days as described in Table 1:

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>TRAVEL</th>
<th>INDIVIDUAL SUPPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISSAT/TBS</td>
<td>UNICAS</td>
<td>€275,00</td>
<td>€980,00</td>
</tr>
<tr>
<td>UNICAS</td>
<td>ISSAT/TBS</td>
<td>€275,00</td>
<td>€1,120,00</td>
</tr>
</tbody>
</table>

Both travel and subsistence grants are calculated according to the days of stay in Italy or in the Partner Country, and the calculators provided by the Erasmus+ National Agency. Zero-grant mobility is allowed.

Erasmus+ grant beneficiaries cannot be supported by other grants arising from other programs and/or actions financed by the European Union and/or by Unicas Visiting professor grants.

Unicas provides to the incoming teachers an insurance covering accidents, civil liability and other guarantees provided for by European legislation in Erasmus mobility.

Art. 4 – Admission requirements

Participants are allowed to apply for this call if they have regular activities in their own Institution during the academic year for which they apply.

ART. 5 – How to apply

Applications must be done through the form available on the Unicas website (http://www.unicas.it/internazionalizzazione/opportunit%C3%A0-allesterobandi-per-la-mobilit%C3%A0-(1)/erasmus-plus-international-credit-mobility.aspx). The deadline to apply is 30 January 2018.

Applicants have to attach to the form the following documents:
- copy of the passport or valid ID card
- Learning Agreement for teaching or training
- CV in Italian or in English

The application form and all its annexes must be delivered by electronic mail to UNICAS International Relations Office (international.office@unicas.it) with subject “KA107 - Teaching mobility: NAME”. Applications received after the deadline or delivered in different ways will be rejected. The University doesn’t take any responsibility for non-receipt of the application according to the established procedure and on time, nor for negligence of third parties, accidental occurrences or force majeure.

Art. 6 – Selection committee

The Selection Committee is appointed by Unicas Rector. It may include representatives of the Partner Institutions, who participate in the selection of staff who applied for mobility to/from their own institution.

Art. 7 – Evaluation criteria and Applications assessment

Unicas will check the eligibility of the submitted applications. Only those candidates whose applications have been properly submitted will be considered eligible for the assessment.

The Selection Committee will examine the documentation received and will draw up the final list of beneficiaries according to the following criteria.
<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expertise in the field of study as defined by the ISCED code (Table 1)</td>
<td>30</td>
</tr>
<tr>
<td>Active part within the KA107 project - call 2017 (any country)</td>
<td>10</td>
</tr>
<tr>
<td>Contact teacher in the Erasmus+ Bilateral Agreement with Partner Country</td>
<td>20</td>
</tr>
<tr>
<td>Expertise in Erasmus+ projects</td>
<td>10</td>
</tr>
<tr>
<td>Expertise in dual/joint degrees planning and management</td>
<td>10</td>
</tr>
<tr>
<td>Chair of a study program at his/her own institution</td>
<td>10</td>
</tr>
</tbody>
</table>

The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups.

In the end, the Selection Committee will communicate to Unicas International Relations Office the final ranking of the applicants, so that the Office can draw up the list of beneficiaries.

Within 30 days from the deadline for submitting applications, the final ranking of the selected teachers will be published on the Unicas website. The applicants will receive a communication by email.

Within ten calendar days from the publication of the rankings, beneficiaries of the grants must confirm acceptance of the scholarship by giving notice by email to the address international.office@unicas.it.

**Art. 8 – Privacy and personal data**

The personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section “University Regulations”, will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

For further information contact:

- Laura Morone: +39 0776 2993904, l.morone@unicas.it
  Administrative support for **incoming teachers** (Partner Country/ UNICAS)

- Gisella Vizzaccaro: +39 0776 2993353, vizzaccaro@unicas.it
  Administrative support for **outgoing teachers** (UNICAS/ Partner Country)

**Person in charge of the administrative process**

*The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Gisella Vizzaccaro International Relations Office of the University of Cassino and Southern Lazio (tel. 0776 299 - 4723/3353, vizzaccaro@unicas.it)*