IL RETTORE

VISTO il vigente Statuto dell'Università degli Studi di Cassino e del Lazio Meridionale, emanato con decreto rettorale 50 del 15.01.2018 (Gazzetta Ufficiale - Serie Generale n. 22 del 27.01.2018).

VISTO il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità (Delibere del Senato Accademico e del Consiglio di Amministrazione, rispettivamente in data 16/11/2004 e 29/11/2004), modificato con DR. N. 153 del 20 febbraio 2006;


TENUTO CONTO che con nota del 20.07.2018 l'Agenzia Nazionale Erasmus+ Indire ha assegnato all'Università degli Studi di Cassino e del Lazio Meridionale un finanziamento comunitario pari a euro 119.391,00 (CUP H36H18000080006) per il progetto International Credit Mobility (KA107) in collaborazione con Albania, Bielorussia, Marocco, Federazione Russa, Vietnam, in particolare euro 77.877,00 per la mobilità degli studenti.

ACCERTATA la disponibilità finanziaria di euro 77.877,00 a valere sul Conto economico CB 09.01.01.02 'Programmi di mobilità e scambi culturali studenti del Budget Economico di previsione 2018 - Erasmus + Call 2018' per il contributo alla mobilità dello staff.

CONSIDERATA l' urgenza di procedere, come da progetto presentato, all'emanazione del bando per la mobilità dello staff tra Unicas e Paesi Partner.

DECRETA

Si emana il Bando Erasmus+ International Credit Mobility per l'assegnazione di borse per la mobilità degli studenti per studio e traineeship per l'a.a. 2018-2019, parte integrante del presente provvedimento.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università.

Cassino, 23 NOV. 2018

Il Responsabile del CRI (dott. Fabio Sbardella)
Erasmus + International Credit Mobility (ICM)
Call for the assignment of students’ mobility grants for study
A. Y. 2018-2019

Art. 1 – Aims of Erasmus + International Credit Mobility
Within the “International Credit Mobility” (ICM) of the Erasmus + Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which they have signed an Erasmus + Interinstitutional Agreement.

Art. 2 – Available positions
Within this call, UNICAS allows mobility for study for incoming and outgoing students between Unicas and the following institutions of the Partner Countries:

Epoka University, Tirana, Albania
Belarus State University, Minsk, Belarus
University Hassan II de Casablanca, Casablanca, Morocco
Samara State University, Samara, Russian Republic
Voronezh State University, Voronezh, Russia
Hanoi University, Hanoi, Vietnam

Available positions:

<table>
<thead>
<tr>
<th>PARTNER COUNTRY (PC)</th>
<th>Study Level of the applicants</th>
<th>FIELD OF STUDY</th>
<th>Number of mobilities from Partner Country to UNICAS (months)</th>
<th>Number of mobilities from UNICAS to Partner Country (months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALBANIA</td>
<td>Master Ph. D.</td>
<td>041 Business and Administration</td>
<td>1 (5 months)</td>
<td>1 (5 months)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>042 Law</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BELARUS</td>
<td>Master Ph. D.</td>
<td>0533 Physics</td>
<td>1 (3 months)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0713 Electricity and Energy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>0714 Electronic and automation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MOROCCO</td>
<td>Ph. D.</td>
<td>0314 Sociology</td>
<td>1 (3 months)</td>
<td>1 (3 months)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>022 Humanities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RUSSIAN REPUBLIC</td>
<td>Bachelor Master</td>
<td>041 Business and Administration</td>
<td>3 (5 months) from Samara</td>
<td>1 (5 months)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0311 Economics</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2 (5 months) from Voronezh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VIETNAM</td>
<td>Bachelor Master</td>
<td>041 Business and Administration</td>
<td>4 (5 months)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>traineeship</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 (2 months)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Art. 3 – Mobility period
The mobility activities have to be completed by July 31, 2019.

Art. 4 – Grant amount
The amount of the mobility grant, in accordance with Erasmus + guidelines, is made up of a contribution for travel and a monthly scholarships given by:
- travel expenses (see table below “Travel support”)
- euro 850,00/month (30 days) for subsistence.

Travel support:

<table>
<thead>
<tr>
<th>PARTNER COUNTRY</th>
<th>Travel support</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALBANIA</td>
<td>€ 180,00</td>
</tr>
<tr>
<td>BELARUS</td>
<td>€ 275,00</td>
</tr>
<tr>
<td>MOROCCO</td>
<td>€ 360,00</td>
</tr>
</tbody>
</table>
Grant amounts are computed according to the days of stay in Italy or in the Partner Country. Zero-grant mobility are allowed. Erasmus+ grant beneficiaries cannot be supported by other grants arising from other programs and/or actions financed by the European Union.

UNICAS provides to the incoming students an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.

Art. 5 – Admission requirements
Students may apply for this call if they are regularly enrolled in their home University. Students who have already participated in Erasmus mobility programs may participate. However, the same student may participate in mobility periods totaling up to 12 months maximum per each cycle of study, independently of the number and type of mobility activities.
To be admitted, all the students must be proficient in English.

Art. 6 – How to apply
Applications must be done through the form available on the website.
The deadline to apply is 17 December 2018 at noon, local time.

Applicants have to attach to the form the following documents:
- copy of the passport or valid ID card;
- a certificate issued by the Partner institution stating they are regularly enrolled in their home institution;
- English language certificate (if any);
- transcript of records (Ph. D. students have to provide the transcript of records of their master degree);
- Learning Agreement (not mandatory for Ph.D.);
- motivation letter;
- training/research project (only for Ph.D.);
- proof of socio-economic disadvantaged background (in case it is available) and/or disability (if it applies).

The Learning Agreement may include a list of the courses the student intends to carry out during the mobility, if any, and/or credits for the Ph.D. thesis work.

The application form and all its annexes must be delivered by email to Unicas International Relations Office (international.office@unicas.it) with subject “KA107-UNICAS_NAME OF THE STUDENT”. Applications received after the deadline or delivered in different ways will be rejected. UNICAS doesn’t take any responsibility for non-receipt of the application according to the established procedure and on time, nor for negligence of third parties, accidental occurrences or force majeure.

Art. 7 – Selection committee
The selection committee is appointed by the Unicas Rector. It may include representatives of the Partner Institutions, who participate in the selection of students who applied for mobility from their own institution.

Art. 8 – Evaluation criteria and applications assessment
Only those candidates whose applications have been properly submitted will be considered eligible for the assessment. The selection committee will examine the documentation received and will draw up a ranking according to the following criteria.
Candidates will get a score of maximum of 100 points, as follows:
- up to 10 points for English level;
- up to 30 points for the learning agreement and the training/research project proposed;
- up to 30 points for the transcript of records;
- up to 10 points for motivation.
- 20 points for students enrolled in UNICAS double/joint degree programmes.

The selection committee might decide to interview the candidates to assess their motivation and language proficiency through some remote communication tool (e.g., Skype or video conferencing).

The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students).

The evaluation committee will communicate to UNICAS International Relations Office the final ranking of the applicants, so that the Office can draw up the list of beneficiaries.

Within 30 days from the deadline for submitting applications, the final ranking of the selected students will be published on the UNICAS website. The publication will constitute official communication. All the applicants will receive an e-mail informing on the selection results at the e-mail address used to send the application.

Within ten calendar days from the publication of the rankings, student beneficiaries of the grants must confirm acceptance of the scholarship by giving notice by email to the address l.morone@unicas.it.

After that time, the students who have not communicated their acceptance will be excluded from the list of the beneficiaries. Erasmus student status and ownership of the Erasmus grant will be acquired at a second stage, soon after signing the financial contract.

**Art. 9 – Privacy and personal data**
In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22), the personal data sent within the application for participation in the call will be processed for the purposes of management of the selection procedure in accordance with the Privacy Statement published on the UNICAS website in the section “University Regulations”. At any time, interested parties may exercise their rights under that Statement.

For further information, interested parties may contact:
UNICAS International Relations Office
Viale dell'Università, loc. Folcara – 03043 Cassino (FR) – Italy
Email: international.office@unicas.it – Object: Erasmus + ICM student mobility
Phone: +39 0776 2994723 - Fax: +39 0776 2993905

Administrative support for incoming student (Partner Country/ UNICAS)
Laura Morone: +39 0776 2993904, l.morone@unicas.it

Administrative support for outgoing student (UNICAS/ Partner Country)
Tamara Patriarca: +39 0776 2993904, t.patriarca@unicas.it

**Person in charge of the administrative process**
The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Barbara Sbardella International Relations Office of the University of Cassino and Southern Lazio (tel. 0776 3352-4723 e-mail: barbara.sbardella@unicas.it).