



## INTERNSHIP AGREEMENT

The University of Cassino and Southern Lazio, Tax Identification Number 12621570154, with its registered offices in Cassino, Viale dell'Università – Rettorato – University Campus Folcara, 03043 (FR), Italy, legally represented by Professor Giovanni BETTA, the Rector, born in Naples (NA) on 05.01.1961

**and**

The Company/Public Entity .....,  
located.....in....., address.....represented  
by....., born in.....

### WHEREAS

the University of Cassino and Southern Lazio in accordance with the current legal provisions promotes student internships within private and public institutions in order to make students acquire specific competences and provide them with a direct knowledge of the job market.

### IT IS STIPULATED AND AGREED AS FOLLOWS

#### Art. 1

This agreement concerns students (referred to herein as “Trainees”) who are enrolled in a bachelor’s degree course, a 2nd cycle degree course, a PhD or in a Master course at the University of Cassino and Southern Lazio, and whose curriculum involves internship as a curricular activity.

#### Art. 2

The activities connected to the present Internship Agreement aim at completing the students’ cultural background and practical abilities, without any productive purposes.



### Art. 3

The aims, contents, timing, and calendar for the internship will be defined in an *Internship Project*.

The Project will include the name of the trainees, the names of University tutors and the names of the persons responsible for the Company/Public Entity. These latter are responsible for the proper and fruitful development of the project.

The training project will be signed by the trainee, the University tutor and the tutor of the Company/Public Entity.

The Internship Project must reach the University before the beginning of the internship.

### Art. 4

The University provides trainees with an insurance against accidents related to the working activities performed during their internship, as well as a third party civil liability insurance.

The University insures trainees against accidents related to the working activities performed during their internship, as well as for civil liability with insurance companies operating in the field.

The identification data of the abovementioned insurance policies must be indicated in the internship Project described in Art. 3.

### Art. 5

The Company/Public Entity commits itself to:

- a) respect and enforce all the aspects (aims, contents, timing, formalities) of the Internship Project as agreed;
- b) ensure the hygiene and safety conditions of the trainees according to the current regulations and to the emergency plan prepared;
- c) provide the trainee, treated as an employee, with measures for health and security protection in the workplace according to Legislative Decree no. 81/2008 and following changes and additions.

In particular, the Host commits itself to:

- educate and inform the trainee about the risks connected with the working conditions in the Company/Public Entity
- provide personal protective equipment (DPI) if required.



- d) inform immediately the University if an accident occurs whilst a Trainee is conducting activities or in case of a Trainee's early withdrawal;
- e) provide the trainee with a certificate of attendance at the end of the activity.

#### **Art. 6**

The University/Entity Public submits a declaration to the trainee who, by signing it, commits himself/herself to:

- carry out the activities scheduled in the Internship Project;
- follow the instructions provided by the tutor and the Company/Public Entity supervisor;
- comply with the disciplinary, hygiene, safety and health regulations in force in the Company/Public Entity;
- attend regularly, according to the agreed timetable, and to justify any absence and request for changing dates and timetables;
- maintain the necessary confidentiality during and after the training period regarding products, production processes and any other activity or characteristic of the host Company/Public Entity;
- ask verification and authorization for any report or any material sent to a third party;
- produce a report on the activity carried out during the Internship and to present any documentation requested by the University for the achievement of the educational objectives and for the acknowledgement of the performed activity.

#### **Art. 7**

At the end of the internship period, the Company/Public Entity will issue a written certificate stating the duration and the type of the student's training.

#### **Art. 8**

The relation between the Company/Public Entity and the Trainees under the present Agreement does not imply a subordinate work relationship.



**Art. 9**

The internship activity does not imply any financial obligation for the University and the Company/Public Entity, with the exception of those assumed with the present convention and those derived by successive agreements with the Job Placement Office of the University.

**Art. 10**

This Agreement comes into force on the date written below for a duration of one year. The Agreement is renewed each year, unless it is cancelled in writing by one of the Parties at least three months before the expiration date.

Completion of training must be guaranteed in all cases.

**Art. 11**

Any matters not provided for in this Agreement the parties are subject to Art. 18, Law n.196 of 24 June 1997, and to Ministerial Decree n. 142 of 25 March 1998, and in general to the relevant regulations in force.

In faith,

Cassino,

Università degli Studi di Cassino e del Lazio Meridionale

The Rector

Professor

The Company/Public Entity

The legal representative

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