IL RETTORE
Su proposta dell’Ufficio Erasmus

VISTO il vigente Statuto dell’Università degli Studi di Cassino e del Lazio Meridionale, emanato con decreto rettorale 50 del 15.01.2018 (Gazzetta Ufficiale - Serie Generale n. 22 del 27.01.2018).


TENUTO CONTO che con nota dell’11.07.2019 l’Agenzia Nazionale Erasmus+/ Indire ha assegnato all’Università degli Studi di Cassino e del Lazio Meridionale un finanziamento comunitario pari a euro 124.310,00 (CUP H35E19000130006) per il progetto International Credit Mobility (KA107) in collaborazione con Tunisia e Vietnam, in particolare euro 85.875,00 per la mobilità degli studenti.

CONSIDERATO che, come da progetto e finanziamento approvato, è necessario procedere a una prima assegnazione di n. 11 flussi per una spesa totale di circa euro 48.012,00.

ACCERTATA la disponibilità finanziaria di euro 48.012,00 a valere sul Conto economico CB 09.01.01.01.02 ‘Programmi di mobilità e scambi culturali studenti - Erasmus + Call 2019’ per la messa a bando dei n. 11 flussi residui per la mobilità degli studenti.

DECRETA

Si emanà il Bando Erasmus + International Credit Mobility per l’assegnazione di borse per la mobilità degli studenti per studio, parte integrante del presente provvedimento.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università e nella sezione “Amministrazione trasparente” di www.unicas.it.

Cassino, 3 GEN. 2020
Erasmus + International Credit Mobility (ICM)  
Call for the assignment of students' mobility grants for study  
A. Y. 2019-2020

Art. 1 – Aims of Erasmus + International Credit Mobility
Within the “International Credit Mobility” (ICM) of the Erasmus + Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which have signed an Erasmus + Interinstitutional Agreement.

Art. 2 – Available positions
Within this call, UNICAS allows mobility for study for incoming and outgoing students between Unicas and the Université de Tunis and the Institut Supérieur des Sciences Appliquées et de Technologie de Sousse (ISSAT) in Tunisia and the University of Hanoi in Vietnam.

Available positions:

<table>
<thead>
<tr>
<th>HOME INSTITUTION</th>
<th>Study Level of the applicants</th>
<th>FIELD OF STUDY</th>
<th>Number of mobilities from Partner Country to UNICAS (months)</th>
<th>Number of mobilities from UNICAS to Partner Country (months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tunis</td>
<td>Master student</td>
<td>041 Business and Administration</td>
<td>2 (4 months)</td>
<td>-</td>
</tr>
<tr>
<td>ISSAT</td>
<td>Master student Ph. D.</td>
<td>0713 Electricity and Energy</td>
<td>3 (4 months)</td>
<td>1 (3 months)</td>
</tr>
<tr>
<td>VIETNAM</td>
<td>Bachelor Master</td>
<td>041 Business and Administration</td>
<td>4 (5 months)</td>
<td>-</td>
</tr>
<tr>
<td>VIETNAM traineeship</td>
<td>Bachelor Master</td>
<td>041 Business and Administration</td>
<td>1 (2 months)</td>
<td>-</td>
</tr>
</tbody>
</table>

Art. 3 – Mobility period
The mobility activities have to be completed by 30 September 2021.

Art. 4 – Grant amount
The amount of the mobility grant, in accordance with Erasmus + guidelines, is made up of a contribution for travel (see table below “Travel support”) and a monthly scholarship for subsistence costs as follow:
- for incoming students (from Partner Country to UNICAS): euro 850,00 /month (30 days) for subsistence.
- for outgoing students (from UNICAS to Partner Country): euro 700,00/ month (30 days) for subsistence.

Travel support:

<table>
<thead>
<tr>
<th>PARTNER COUNTRY</th>
<th>Travel support</th>
</tr>
</thead>
<tbody>
<tr>
<td>TUNISIA</td>
<td>€ 275,00</td>
</tr>
<tr>
<td>VIETNAM</td>
<td>€ 1,500,00</td>
</tr>
</tbody>
</table>

Grant amounts are computed according to the days of stay in Italy or in the Partner Country.
Zero-grant mobility are allowed.
Erasmus + ICM grant beneficiaries cannot be supported by other grants arising from other programmes and/or actions financed by the European Union for the same activity.

UNICAS provides to the incoming students an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.
ADDITIONAL GRANT SUPPORT - Extra funding for students with special needs and disabilities may be provided in order to cover the supplementary costs for their participation in the mobility activities. For students with special needs, the grant support may therefore be higher than the maximum individual grant amounts set out. The disability should be communicated through the application form.

Art. 5 – Admission requirements
Students may apply for this call if they are regularly enrolled in their home University. Students who have already participated in Erasmus mobility programmes may participate. However, the same student may participate in mobility periods totaling up to 12 months maximum per each cycle of study, independently of the number and type of mobility activities.
To be admitted, all the students must be proficient in English.

Art. 6 – How to apply
Applications must be done through the form available on the website.
The deadline to apply is on 20 FEBRUARY 2020.

Applicants have to attach to the form the following documents:
- copy of the passport or valid ID card;
- a certificate issued by the Partner institution stating they are regularly enrolled in their home institution;
- English language certificate (if any);
- transcript of records (Ph. D. students have to provide the transcript of records of their master degree);
- Learning Agreement (not mandatory for Ph.D.) duly signed by the three parties;
- motivation letter;
- training/research project (only for Ph.D.) duly signed by the three parties;
- proof of socio-economic disadvantaged background (in case it is available) and/or disability (if it applies).

The Learning Agreement may include a list of the courses the student intends to carry out during the mobility, if any, and/or credits for the Ph.D. thesis work.

The application form and all its annexes must be delivered by email to International Relations Office (l.morone@unicas.it) with subject “KA107-UNICAS_NAME OF THE STUDENT”. Applications received after the deadline or delivered in different ways will be rejected.
UNICAS doesn’t take any responsibility for non-receipt of the application according to the established procedure and on time, nor for negligence of third parties, accidental occurrences or force majeure.

Priority will be given to students who carry out the mobility for the first time within Erasmus + programme.

Art. 7 – Selection committee
The selection committee is appointed by the Unicas Rector. It may include representatives of the Partner Institutions, who participate in the selection of students who applied for mobility from their own institution.

Art. 8 – Evaluation criteria and applications assessment
Only those candidates whose applications have been properly submitted will be considered eligible for the assessment. The selection committee will examine the documentation received and will draw up a ranking according to the following criteria.
Candidates will get a score of maximum of 100 points, as follows:
- up to 10 points for English level;
- up to 30 points for the learning agreement and the training/research project proposed;
- up to 30 points for the transcript of records;
- up to 10 points for motivation.
- 20 points for students enrolled in UNICAS double/joint degree programmes.
The selection committee might decide to interview the candidates to assess their motivation and language proficiency through Skype or video conferencing.

The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students).

The evaluation committee will communicate to UNICAS International Relations Office the final ranking of the applicants, so that the Office can draw up the list of beneficiaries.

Within 30 days from the deadline for submitting applications, the final ranking of the selected students will be published on the UNICAS website. The publication will constitute official communication. All the applicants will receive an e-mail informing on the selection results at the e-mail address used to send the application.

Within seven calendar days from the publication of the rankings, the beneficiaries of the grants must confirm acceptance of the scholarship by giving notice by email to the address as indicated below.

After that time, the students who have not communicated their acceptance will be excluded from the list of the beneficiaries. Erasmus student status and ownership of the Erasmus grant will be acquired at a second stage, soon after signing the financial contract.

**Art. 9 – Privacy and personal data**

In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22) and the subsequent Decree n. 101/2018, the personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section “University Regulations”, will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

For further information, interested parties may contact:
UNICAS International Relations Office

Administrative support for incoming student (Partner Country/ UNICAS)
Laura Morone: +39 0776 2993904, l.morone@unicas.it

Administrative support for outgoing student (UNICAS/Partner Country)
Tamara Patriarca: +39 0776 2994505, t.patriarca@unicas.it

**Person in charge of the administrative process**

The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Barbara Sbardella Erasmus Office of the University of Cassino and Southern Lazio (tel. 0039 0776 3352 e-mail: b.sbardella@unicas.it).