A COLLABORATIVE ACADEMIC AGREEMENT
BETWEEN
UNIVERSITÀ DEGLI STUDI DI CASSINO, ITALY
AND
YORK UNIVERSITY, CANADA

York University and Università degli Studi di Cassino wish to develop a collaborative academic partnership program in areas of mutual academic interest. The details of activities in each area of study or activity will be defined in additional protocols to this Agreement.

1. Participating Bodies

The participating bodies will be Università degli Studi di Cassino and York University.

Facilitation of the activities under the Agreement will be undertaken by coordinators. Initially, the coordinators will be York International for York University and Centro Rapporti Internazionali for Università degli Studi di Cassino.

2. Types of Activities

The areas of cooperation include, subject to mutual consent, the following activities:

- exchange of faculty members
- exchange of students on a reciprocal basis
- exchange of administrative staff
- exchange of publications, research materials, newsletters, etc.
- joint projects related to research, teaching, faculty development and service

3. Faculty Exchanges

Each university agrees to welcome visiting faculty members and research fellows from the other institution. Such visits are subject to the consent of the relevant unit at the host institution and the conditions of work cited in writing prior to the visit. Where possible, each university will arrange for library privileges, e-mail access, and office space. Neither institution is obliged to provide financial support for visiting scholars.

4. Effective Date and Length of Agreement

The Agreement will remain in force for a period of five years subject to the availability of funds. Any amendment and/or modification of the Agreement will require written approval by each partner institution’s
signing officer for exchange agreements. After the initial five-year period, this Agreement will be renewed automatically unless written notice of termination is given.

Either party reserves the right to terminate this Agreement upon six months' written notice to the other.

This Agreement shall take effect when signed by each side:

For York University:

Dr. Sheila Embleton
Vice-President Academic

Date: January 26, 2006

For Università degli Studi di Cassino:

Prof. Paolo Vigo
President

Date: 18 Nov 2005
PROTOCOL 1

Student Exchange Agreement

Both undergraduate and graduate students may be considered for exchange.

In a given year, both universities will strive to exchange an equal number of students. The number of students exchanged over the term of the Agreement must be reciprocal.

Students would normally be exchanged for one academic year, however, stays of lesser duration may be undertaken with the consent of the host institution.

All students will remain registered at their home university and pay the fees required at their home university. The host university retains the right to accept students. All students must meet the admission requirements of the host university.

The home university shall inform the host university of the names of students selected at a date mutually agreed upon (note: the date is usually set to allow sufficient time for students to obtain visa documents).

Admission to Host University and Status at the Home University

Students selected by their home university will be required to submit to the host university the following:

- a completed application form to be a special student at the host university
- an official transcript from the home university
- an official letter of nomination from the home university indicating that the student has been selected pursuant to the agreement (which will serve as the letter of permission currently required at York University)

Exchange students under this Agreement remain registered for degree at the home university. Exchange students must be enrolled at the home university in the year that they go on exchange in order to be eligible for this exchange. Students who wish to complete a degree program at the host university must apply for admission in accordance with that institution’s normal procedures.

Course of Work at the Host University

The universities will exchange course information annually (calendars, internet, etc.) The host university will advise students from the partner university on course selection. Where academic qualification is determined by placement interview, the student must complete this before placement.

Students in this exchange will normally take a full-time course of studies. Arrangements other than this may be made upon mutual consent of the institutions.

The host institution will assess the course work of the exchange students according to normal practices and will provide a complete record of the student’s course work at the end of the academic year. The universities agree that academic work successfully completed on the exchange will be applicable to the student’s degree program, provided that the student has secured approval in advance from the pertinent unit
at the home institution.

Financial Arrangements and Other Student Services

Students participating in the exchange will pay fees to their home university for a regular full-time course of study. Course material fees, computer users fees and other incidental student fees may be required to be paid by the exchange student at the host university at the same amount charged to students at that university.

International students studying at York are required to register and pay the applicable premium for the University Health Insurance Program (UHIP) for each academic term of study.

Travel arrangements and expenses are the responsibility of the exchange student.

Each student is responsible for obtaining a Study Permit/Residence Permit required for study in the country of the host institution. The host university will provide the necessary university certification needed to obtain the authorization.

Where possible, the host institution will provide a room in residence for those students desiring accommodation. Students from Università degli Studi di Cassino who are in undergraduate residences at York must purchase a meal plan. The full cost of room and board is the responsibility of the student and is payable directly to the service provider.

The full range of services normally available to international students will be provided to the exchange students under the Agreement. These include, but are not limited to, academic advising, assistance with housing and the like, and access to academic and recreational facilities.

For York University: Sheila Embleton, Ph.D. Vice-President Academic

For Università degli Studi di Cassino: Prof. Paolo Vizza President

Date: January 26, 2006 Date: __________________________