

Regulations for the conduct of curricular internships abroad.

Art. 1- Regulatory Sources and Purpose.

The University of Cassino and Lazio Meridionale, in accordance with the provisions in force, in compliance with the principles established by Ministerial Decree No. 270 of October 22, 2004 and the guidelines set forth by national regulations and in particular by the provisions of Law no. 196 of June 24, 1997. "Standards on the promotion of employment" and by Ministerial Decree 142/98 "Regulations containing norms for the implementation of the principles and criteria referred to in Article 18 of L. June 24, 1997, No. 196" promotes and supports students' curricular internship activities in companies and institutions public and private companies and institutions based abroad, in order to acquire specific skills to facilitate their entry into the labor market.

Art. 2 - Scope of application

These regulations regulate curricular internship activities abroad, aimed at students enrolled in bachelor's, master's, single-cycle, PhD and a master's degree programs, whose course of study includes a curricular internship. These activities also apply to students whose internship is intended as preparation for the final examination.

The provisions of these regulations apply to curricular internships carried out abroad, and for matters not expressly regulated, reference is made to the provisions set forth in Article 18 of Law 196/97, as amended, as well as the relevant regulations in force in the host country or defined within specific international programs.

These regulations do not apply:

- To training or orientation internships;
- To professionalizing internships;
- To indirect internships.

Art. 3-Definitions

For the purposes of these regulations the following definitions shall apply:

Curricular internship: an educational activity carried out in accordance with the educational regulations of the course of study in which the student is enrolled. The internship is carried out during the course of study prior to obtaining the degree, is useful to the learning and training process and is not directly aimed at job placement. The curricular internship involves the acquisition of University Educational Credits (CFUs) provided for in the curriculum.

The internship does not constitute an employment relationship. curricular internship is not subject to the compulsory communications provided for in Article 9-bis, paragraph 2 of Decree Law No. 510/96, converted, with amendments, by Law No. 608/96 and ss.mm.

- Trainees: students enrolled in I or II level bachelor's, single-cycle, master's and doctoral degree programs by the time the relevant degree is obtained;

Promoting Party: the University of Cassino and Lazio Meridionale (henceforth referred to as the University);

University Tutor: the teacher who assumes the function of educational-organizational manager of the trainee's activities and who monitors the progress of the internship;

- Host Subject: Company/Body, whether public or private, at which the internship takes place. The host entity may be located in the national territory or abroad;

Company Tutor: the person who assumes the function of the person responsible for the placement of the intern within the Company/Body.

Art. 4- Foreign destinations

Curricular internships abroad may take place at foreign public and private companies and institutions based abroad, business centers, enterprises, foreign chambers of commerce and overseas international bodies, university offices etc.

Art. 5-Styping and management of Conventions

Curricular internships abroad are carried out on the basis of special Agreements between the University and host institutions and will be for all courses of study of the University. For this purpose, the standard agreement template, prepared by the relevant university office, shall be used in compliance with these regulations.

Art. 6-Training Projects

The individual Courses of Study and/or Departments, within the scope of their autonomy, may promote and activate curricular internships through specific training projects without prejudice to the obligation of the stipulation of an Agreement.

The Training Project template shall be prepared by individual courses and/or departments in accordance with these regulations.

The number of credits, content, timing, calendar and modalities concerning the internship are defined by the individual didactic Regulations of the bachelor's, master's, doctoral and/or departmental courses and reported in the Formative Project.

Art. 7-Subjects involved in the activation of the internship.

Framework Agreements are stipulated by the competent office, approved and signed by the Rector. Training Projects are the responsibility of the Departments or courses of study, according to the organization adopted by these structures.

Art. 8-Assignment of CFUs.

Departments and/or Courses of Study are required to collect the data necessary for the attribution of CFUs for curricular internships, based on the organization provided in these facilities.

Art. 9-Obligations for Subjects.

| Host Subjects and trainees are required to comply with the obligations set forth in these regulations and in current regulations. The University, as the sponsoring institution, provides insurance coverage for trainees against workplace accidents and third-party liability, ensuring compliance with applicable regulations. To this end, the departments/structures in charge are obliged to communicate to the competent office of the University the data on the internships stipulated for the activation of the relevant accident prevention and insurance coverage required by law.

Art. 10- Insurance coverage

The university for the purpose of conducting the internship covers students with work accident insurance and third-party liability insurance.

To this end, the details of the insurance policies must be reported on the training project.

Art. 11-Attestation of competence

At the end of the internship period, the company/public body will issue a certificate indicating the duration and type of training acquired by the student.

Art. 12-Effect of the Regulations

These Regulations shall take effect from the date of issuance of the corresponding Rector's decree.