

Settore Ricerca
Ufficio Dottorati ed Assegni di Ricerca

Decree n. 979

THE RECTOR

- IN RELATION TO** the Statute of the University of Cassino and Southern Lazio issued by D.R. no. 661 of July 26, 2018;
- IN RELATION TO** law no. 210 of July 3, 1998: "Rules for the recruitment of university researchers and professors", and in particular section 4 on research doctorates;
- IN RELATION TO** law no. 240 of December 30, 2010, and specifically section 19 comma 1 which has modified section 4 of law no. 210 of July 3, 1998, establishing rules for research doctorates;
- IN RELATION TO** the Ministerial Decree No. 226 of 14.12.2021 "Regulation on the modalities for the accreditation of doctoral institutions and courses and criteria for the establishment of doctoral courses by accredited institutions";
- IN RELATION TO** the Research Doctorate Regulations of the University of Cassino and Lazio Meridionale, issued by D.R. no. 326 of 13.05.2022 and s.m.i;
- IN RELATION TO** Ministerial Decree no. 247 of 23.02.2022 by which, the annual amount of the scholarship for attendance at PhD programmes has been re-determined at € 16,243.00, gross of social security charges borne by the recipient, starting from 01.07.2022;
- IN RELATION TO** the approval by The Academic Senate and the Governing Board dated 17.05.2023 and 22.05.2023, in favour of activating doctorate courses for the XXXIX cycle – academic year 2023/2024 and the allocation of resources;
- IN RELATION TO** D.R. No. 532 of 20.07.2023, which issued the call for applications for admission to PhD courses activated at the University for the a.a. 2023/2024 - XXXIX cycle
- IN RELATION TO** the resolutions of the Academic Senate and of the Management Board, respectively, of 12 December 2023 and 13 December 2023 with which the requests from the Departments of Economics and Law and Electrical and Information Engineering of additional scholarships, funded by Project MOST - National Centre for Sustainable Mobility, Mission 4 "Education and Research" - Component 2 "From research to enterprise" of the National Plan for Recovery and Resilience (PNRR)" - CUP H38H22000300001, for the doctoral courses activated for the XXXVIII cycle administratively referred to the aforementioned Departments;

DECREES

Art. 1

Institution

The University of Cassino and Southern Lazio announces a public selection based on qualifications and examinations, for the award of additional scholarships, funded by Project MOST - National Centre for Sustainable Mobility, Mission 4 "Education and Research" - Component 2 "From research to enterprise" of the National Plan for Recovery and Resilience (PNRR)" - CUP H38H22000300001, on doctoral courses activated at the University for the A.A. 2023/2024 - XXXIX cycle

The doctoral courses for which additional selections are announced and the research topics of the scholarships are listed in Annex "A", which forms an integral part of this announcement.

In attachment "A", for each doctoral program a list is provided indicating:

- a) Professor Coordinator of the course
- b) Documents to be attached to the application

- c) Modalities for selecting candidates
- d) Evaluation criteria
- e) Dates of the exams
- f) Course website

Art. 2

Admission Requirements

Those who, on the deadline date, hold one of the following degrees, are eligible to apply for the competition, without age or citizenship limits:

- an Italian degree awarded before the D.M. no. 509/99;
- an Italian Laurea Specialistica or Laurea Magistrale;
- an equivalent academic qualification awarded abroad, previously approved by Italian academic authorities also as part of inter-university cooperation and mobility agreements.

The Selection Board will ascertain the equivalence of the foreign academic qualification to the relevant Italian degree, for the sole purpose of admission to the selection, in compliance with the regulations in force in Italy and in the country where the degree was awarded, as well as with treaties or international agreements on the recognition of degrees for the pursuit of studies. In this case, the candidate must attach to the application the documents deemed useful for the evaluation of the suitability of the degree, (degree certificate; certificate of exams taken; type of degree; normal duration of the course; name of the academic institution issuing the degree; date of degree; grade/judgment). All documents must be translated into Italian, if written in a language other than English

Candidates who have yet to obtain the qualification can submit the application for admission provided that they obtain it, under penalty of forfeiture, by 28 February 2024.

Art. 3

Applications

Under penalty of exclusion from admission, candidates are required to submit their application, along with the documentation listed in Attachment "A", no later than 12:00, Italian time, **January 26, 2024**, following the online procedure available at <https://gomp.unicas.it>

Once the online application has been completed an invoice will be automatically issued to allow paying the 40 euro enrollment fee. This fee must be paid within the same deadline **January 26, 2024**, as the application, with a credit card or a pagoPA form. This contribution will not be refunded and lack of payment within the terms will result in the exclusion of the candidate.

Candidates must also enclose a copy of a valid identification document.

The University administration cannot be held responsible for any missing document sent online due to reasons that cannot be ascribed directly to the University administration itself. Furthermore, the University administration will not regard as valid application forms submitted after the deadline set in the present announcement.

In compliance with the law no. 104 of February 5 1992, candidates with a disability must explicitly request any aid needed in relation to their handicap, as well as any extra time needed to complete their admission examinations. In this regard, sensitive data will be kept confidential in accordance with the legislative decree no. 196 /03, as modified by D. Lgs n. 101/2018, and by EU Regulation 2016/679.

Submission of the application for admission implies the candidate's acceptance of the rules contained in this notice. Failure to comply with these rules will result in exclusion from the competition.

Applications will be accepted subject to verification of the requirements as set out in the announcement.

Art. 4

Admission Tests

The admission exam consists of a selective process designed to assess the candidate's

knowledge
and aptitude towards scientific research.

The selection methods and assessment criteria of the admission exams are indicated in the form for each doctorate course in Attachment "A" of this announcement.

Art. 5

Examination Dates

Examinations will take place on the day, time and location indicated in Attachment "A"

Any modification to the dates will be promptly announced on the University website at:
<https://www.unicas.it/ateneo/bandi-di-concorso/corsi-di-dottorato-di-ricerca-aa-20232024-xxxix-ciclo-bando-borse-aggiuntive/>

No personal notification shall be sent directly to the candidates.

Candidates must provide a valid identification document in order to be admitted to the tests.

Absence from the exams, for whatever reason, will be regarded as withdrawal.

Art. 6

Examination Committees

The examination committees granting admission to the PhD Programmes are appointed by the Rector on the proposal of the PhD Boards of the different doctoral programmes. Each committee will be composed of three members chosen among qualified tenured university professors and researchers from the scientific areas to which the PhD Program refers. The committee may be supplemented by up to two experts in the same areas and by at least two other members.

In the case of diverse curriculum courses, the commission may be supplemented by at least one qualified professor or researcher from each specific curriculum.

Art. 7

Admission to PhD Programmes

Upon conclusion of the admission procedures, the examination committee, in accordance with a Decree of the Rector, will draw up a general ranking of candidates for each doctorate course which will be published on the University website:

<https://www.unicas.it/ateneo/bandi-di-concorso/corsi-di-dottorato-di-ricerca-aa-20232024-xxxix-ciclo-bando-borse-aggiuntive/>

by February 15, 2024

During the selection, the committee will also assess the suitability of the candidates to carry out the research envisaged by the topic-bound fellowships.

Candidates will be admitted to the course up to the number of places offered for each doctoral course.

If a candidate is admitted contemporarily to two or more PhD programmes, he/she must choose only one.

Art. 8

Enrolment

Candidates who, on the basis of the final ranking list, are successful in the selection must submit, under penalty of forfeiture, by **February 21, 2024**, the application, using only the online procedure available at <https://gomp.unicas.it>.

Within the same deadline, the PhD students must pay the enrolment fee for the course using the pagoPA bulletin issued during the enrolment procedure. The annual fee of 156 Euro includes the regional student tax for the right to university study and stamp duty.

Once the deadline for enrollment mentioned above has expired, the places that may become

available, as a result of renunciation, express or tacit, by a winner will be made available to candidates who have been classified as eligible, and the ranking will be moved up by sending a communication to the email address of the successor candidate. In such a case, matriculation must be finalized within the deadline communicated by email.

Applicants with a degree obtained abroad after submitting the matriculation application should send the following documents by e-mail to: c.manzo@unicas.it:

- for degrees awarded in European Union countries: Diploma Supplement or Certificate of Comparability issued by ENIC-NARIC centers (Cimea), info: <https://www.unicas.it/studenti/international-students/convenzione-cimea.aspx>;
- for degrees awarded in countries outside the European Union: Dichiarazione di Valore in loco issued by the Italian Diplomatic-Consular Representation of reference for the country in which the degree was awarded, or as a substitute, the Attestato di Comparabilità issued by ENIC-NARIC centers (Cimea), info: <https://www.unicas.it/studenti/international-students/convenzione-cimea.aspx>;

Candidates with a degree obtained abroad who at the time of enrollment in the course fail to submit the required documentation are enrolled with reserve and may be excluded from the PhD program, with the obligation to return any monthly scholarship payments received, if they fail to deliver such documentation within three months of the beginning of the course or if, upon verification, the title produced does not comply with the requirements of this notice.

Foreign candidates who require a visa for entry into Italy must finalize their registration on the portal: <https://www.universitaly.it/index.php/registration/firststep>, and submit a pre-enrollment application for the doctoral course, following the procedure indicated therein for the purpose of obtaining a visa. For information and assistance, they can contact the Foreign Students Office of the University's International Relations Center, email laura.morone@unicas.it

The issuance of a study entry visa is a sine qua non for the continuation of the procedure.

Renunciation of enrollment does not entitle the student to a refund of fees already paid.

Doctoral students are required to pay tuition fees for each year of the course.

The duration of the course is three years, starting 1 March 2024

Art. 9

Research Scholarships

In compliance with the D.M. (Ministerial Decree) n. 247 of February 23, 2022, the scholarship amounts to 16.243,00 Euro gross per year and includes the National Insurance contributions which the PhD students are required to pay. The payments are in monthly instalments of equal value.

The scholarships, apprenticeship contracts and any additional forms of financial support will be awarded on the basis of the general merit list; in the event of a tie, the assessment of personal economic situation pursuant to current regulations prevails.

The personal income limit of the candidate for the assignment of the scholarship is €7,746.86 with reference to the year in which the scholarship is granted.

The scholarship is subject to INPS National Insurance contributions to be paid into a special 'separate' scheme in accordance with current legislation. Two-thirds will be paid by the University and a third by the holder.

The scholarship will be renewed yearly on condition that the PhD student has completed the scheduled training program and does not exceed the income limit during the year he/she is granted the scholarship.

In the case of a candidate exceeding the personal income limit, the scholarship is withdrawn

and the recipient is obliged to pay back the sum awarded for the whole year.

The scholarship will be increased by 50% for research periods spent abroad.

Scholarships cannot be combined with any other research fellowships or grants except for those awarded by national or foreign scientific institutes for periods spent abroad that are deemed useful for the research activities of the student.

Art. 10

Rights and Duties of PhD Students

Following enrollment in the course, each doctoral student will be given a University email account through which institutional communications will be sent.

PhD students must undertake to attend the lectures and training activities and carry out research activities according to the terms and regulations laid down by the PhD Board according to the training project agreed upon with their Supervisor and co-Supervisor(s).

At the end of each academic year, the doctoral student is admitted to the following year by the College, after consultation with the Supervisor and co-Supervisor(s), on the basis of verification of the fulfillment of the prescribed educational obligations. A negative evaluation results in exclusion from the Course.

Within the first 3 months of the course, the PhD student must register with the University Research Catalogue where he/she is obliged to enter all the data concerning his/her scientific production.

As an integral part of the educational project, doctoral students may carry out, subject to the College's authorization, tutoring activities, including paid tutoring, for students in the undergraduate and master's degree courses, as well as supplementary teaching activities within the maximum limit of forty hours per academic year.

The recipients of the scholarships are also required to comply with the obligations set out in the following table:

- a) 6 months period abroad;
- b) link to a research theme consistent with the projects of the specific project National Centre for Sustainable Mobility;
- c) periodic reporting of activities carried out (scientific report and time sheet);
- d) commitment to publish at least one scientific article in a high-quality scientific journal (or patent or other high-quality research product) on topics related to the subject referred to in point b);
- e) commitment to collaborate with the project partners (institutions, institutions and companies) and to coordinate with the working group coordinated by the scientific coordinator of the University of Cassino and Southern Lazio of the National Centre for Sustainable Mobility project;

At any time the doctoral student may apply to relinquish his or her studies. For doctoral students with scholarships, this entails the immediate suspension of the scholarship and the obligation to return any monthly payments received after that date.

For foreign doctoral students who do not belong to European Union countries, it is made obligatory to initiate procedures for the issuance of a residence permit once they are present in Italy according to the timeframe and residence rules of Italian law, under penalty of forfeiture of status and benefits.

Art 11

Compatibility and incompatibility

The admission to courses involves a full-time exclusive commitment, without excluding the possibility of a different specific discipline for courses under agreement or partnership or for Ph D students that take benefit from apprenticeship contracts.

Subject to the Board of Professors' authorization, Ph D students can participate in paid

research activities developed at the various departments, as well as in research projects financed by public or private institutions.

The authorization for the execution of paid work activities will be issued by the Board of Professors, after consultation with the supervisor, following the verification of compatibility with the execution of educational activities. The admissible paid activities are limited to those that allow the acquisition of additional skills in the educational field of the Ph D.

The regime of incompatibilities with enrollment in a doctoral program is defined by current regulations.

Art 12

Suspension

The attendance of the Course is compulsorily suspended in the event of maternity, paternity, adoption and foster care, in accordance with the current regulations, civil service, documented sickness and injury with a duration of more than thirty days.

In addition, attendance can be suspended, upon request of the Ph D student, due to parental leave, trial employment relationship, serious and sufficiently substantiated reasons.

In deciding on the suspension, the Board can set deadlines, conditions and verifications compatible with the interim evaluation deadlines.

The total duration of the suspension, even in the event of cumulation, cannot exceed six months, except in the event of maternity.

All suspension periods exceeding thirty days will be made up for at the end of the Course. During the suspension, the disbursement of the scholarship is suspended.

Art. 13

Awarding of the qualification

The title of Ph D will be issued following the positive evaluation of a research thesis which contributes to the advancement of knowledge or methodologies in the chosen field of investigation. The Ph D thesis, accompanied by a summary in Italian or English, will be written in Italian or English or in another language subject to the authorization of the Board of Professors. The thesis, which is accompanied by the Ph D student's report on the activities carried out during the course of the Ph D and on publications, if any, will be evaluated by at least two highly qualified professors, even belonging to foreign institutions, external to the people who will contribute to the issuance of the title of Ph D, hereinafter referred to as evaluators. The evaluators will express a written analytical judgment on the thesis and propose its admission to public discussion or its postponement for a period not exceeding six months if they believe that significant integrations or corrections are necessary. After this period, the thesis will in any case be admitted to public discussion, along with a new written opinion from the same evaluators, in light of the corrections or integrations made.

At the end of the discussion, carried out before the committee pursuant to the following Art. 14, the thesis will be approved or rejected, with written justification from the Board. The committee, by unanimous vote, has the right to award honours where results of particular scientific importance are concerned.

Art. 14

Final Examination Committees

The examination committee for the awarding of the qualification in each Ph D course is appointed by the Rector, upon the proposal of the respective Board of Professors, and is composed of three members chosen among university professors and researchers qualified in the disciplines relevant to the course. At least two members must belong to Italian or foreign Universities and must not belong to the Board. The committee can be integrated by no more than two experts not belonging

to the University.

Art. 15

Processing of personal data

The data will be processed, for the purposes identified in this Call, pursuant to D. Lgs. n. 196/2003, as amended by D. Lgs. n. 101/2018, and by EU Regulation 2016/679 (General Data Protection Regulation, GDPR). For more details please connect to the following link:

<http://www.unicas.it/footer/privacy-2018.aspx>

The participation in the competition includes, in accordance with the principles pursuant to the above-mentioned regulations, tacit consent to the publication of the candidates' personal data and those relating to the examination on the website of the University of Cassino and Southern Lazio.

Art. 16

Reference standards

For matters not expressly provided for in this call for candidatures, the legislative and regulatory provisions on PhDs apply.

The present decree is included in the official internal compilation of the University.

Cassino, December 20, 2023

THE RECTOR
Prof. Marco DELL'ISOLA

Il Responsabile del Settore
Dott.ssa Carla Manzo