

UNIVERSITÀ DEGLI STUDI
DI CASSINO E DEL LAZIO MERIDIONALE

Area 2 Didattica e Servizi agli studenti - International Relations Office - Erasmus Office

D.R. n. 1039 2024

IL RETTORE

VISTO lo Statuto di Ateneo, emanato con D.R. 661 del 26.07.2018 (G.U. - Serie Generale n. 186 dell'11.08.2018).

VISTO il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità approvato con D. R. n. 337 del 12.05.2021.

VISTA la nota dell'EACEA in data 22.12.2020 con cui è stata concessa all'Università degli Studi di Cassino e del Lazio Meridionale la Erasmus Charter for Higher Institution per l'intera durata del programma Erasmus + (2021-2027).

VISTA l'approvazione del progetto KA171 n. 2022-1-IT02-KA171-HED-000075030 per il finanziamento della International Credit Mobility (ICM) con l'Albania e l'Ucraina con una sovvenzione totale pari a euro 72.355,00 (CUP H31I22000860006), di cui euro 20.310,00 per lo svolgimento delle mobilità degli studenti con l'Albania.

RITENUTO NECESSARIO come da progetto approvato, procedere all'assegnazione di n. 3 mobilità in entrata (totali n.11 mesi) e n. 2 in uscita (totali n. 7 mesi) in accordo con il partner della *TURGUT OZAL EDUCATION SHA* di Tirana per una spesa totale di euro 17.300,00 (viaggio: euro 210,00 x 5 studenti + euro 700,00 x 7 mesi + euro 850,00 x 11 mesi + 250,00 x 8 mesi).

ACCERTATA la disponibilità finanziaria di euro 17.300,00 a valere sul Conto economico CB 09.01.01.01.02 'Programmi di mobilità e scambi culturali studenti - Erasmus + Call 2022'

DECRETA

Si emana il Bando Erasmus + International Credit Mobility per l'assegnazione di n. 5 borse per la mobilità degli studenti per studio in entrata e in uscita tra l'Università degli Studi di Cassino e del Lazio Meridionale e la *Turgut Ozal Education SHA* di Tirana in Albania, parte integrante del presente provvedimento.

La spesa di euro 17.300,00 graverà sul Conto economico CB 09.01.01.01.02 'Programmi di mobilità e scambi culturali studenti - Erasmus + Call 2022' - Esercizio finanziario 2022.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università e nella sezione "Amministrazione trasparente" di www.unicas.it.

Cassino, **12 NOV. 2024**

Il Direttore dell'Area (dott. Roberto Molle)

Il Responsabile dell'Ufficio (dott.ssa Barbara Sbardella)

IL RETTORE

(prof. Marco DELL'ISOLA)

UNIVERSITA' DEGLI STUDI DI CASSINO
E DEL LAZIO MERIDIONALE
AREA BILANCIO-RAGIONERIA GENERALEImpegno provvisorio/definitivo n. 5925/2024
di € 17.300,00 assunto sul conto 1020101.02

Budget

2024Cassino, 06/11/2024

Erasmus + International Credit Mobility (ICM)
Call for the assignment of students' mobility grants for study
A. Y. 2024-2025

Art. 1 – Aims of Erasmus + International Credit Mobility

Within the "International Credit Mobility" (ICM) of the Erasmus + Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which have signed an Erasmus + Interinstitutional Agreement.

Art. 2 – Available positions

Within this call, UNICAS allows mobility for study for incoming and outgoing students between UNICAS and the *TURGUT OZAL EDUCATION SHA* (Tirana) in Albania.

Available positions:

Study Level of the applicants	FIELD OF STUDY	Number of mobilities from Partner Country to UNICAS	Number of mobilities from UNICAS to Partner Country
Bachelor Master PhD	0311 Economics/ 041 / 0414	2 (4 months) 1 (3 months)	1 (4 months) 1 (3 months)

Art. 3 – Mobility activities and period

The mobility can be either physical or blended: the physical mobility is carried out in the receiving institution; the blended mobility is made up of both a virtual and a mandatory physical mobility of at least 2 months. The blended mobility is a combination of physical mobility that is carried out at the receiving institution and the activities are "in presence" with a virtual component facilitating a collaborative online learning exchange and teamwork.

The mobility activities for study or thesis work must be completed by **July 2025**.

Art. 4 – Grant amount

The amount of the mobility grant, in accordance with Erasmus+ guidelines, is made up of a contribution for travel (see table below "Travel support") and a monthly scholarship for subsistence costs as follow:

- for incoming students (from Epoka to UNICAS): euro 850,00 /month (30 days) for subsistence.
- for outgoing students (from UNICAS to Epoka): euro 700,00/ month (30 days) for subsistence.

Travel support:

PARTNER COUNTRY	Travel support	Green travel support
ALBANIA	€ 180,00	€ 210,00

Students who opt for a Green Travel (the travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling) will receive the support for green travel and up to 4 days of additional individual support to cover travel days for a return trip, if relevant.

Zero-grant mobility is allowed.

Erasmus+ KA171 grant beneficiaries cannot be supported by other grants from other programmes and/or actions financed by the European Union for the same activity.

Incoming students at UNICAS are covered by an insurance policy that includes accident insurance, civil liability, and other guarantees mandated by European legislation for Erasmus+ mobility.

The physical mobility will be granted for the days attended abroad (according to the number of days stated in the certificate of attendance issued by the host university).

Blended mobility will be granted only for the days attended in the receiving country.

ADDITIONAL SUPPORT FOR PARTICIPANTS WITH FEWER OPPORTUNITIES - To allow the participation in the mobility of the students in particular physical, social, economic (ISEE amount up to euro 26.306,25), geographical, mental or health related conditions is available an additional support of euro 250,00 per month for maximum one student for 4 months.

ADDITIONAL GRANT SUPPORT - Extra funding for students with special needs and disabilities may be provided in order to cover the supplementary costs for their participation in the mobility activities. For students with special needs, the grant support may therefore be higher than the maximum individual grant amounts set out. The disability should be communicated through the application form.

Art. 5 – Admission requirements

Students may apply for this call if they are regularly enrolled in their home University. Students who have already participated in Erasmus mobility programmes may participate. However, the same student may participate in mobility periods totaling up to 12 months maximum per each cycle of study, independently of the number and type of mobility activities.

To be admitted, students must be proficient in English.

Art. 6 – How to apply

The application form must be COMPLETED DIGITALLY and its attachments must be uploaded through the form available on the website

<https://www.unicas.it/international-unicas/erasmus-office/erasmus-plus-programme-2021-2027/extra-eu-mobility-within-erasmus-plus-ka171/erasmus-plus-icm-calls-project-2022/>

The deadlines to apply: 29th November 2024

10th January 2025

Applicants have to attach to the form the following documents:

- copy of the passport or valid ID card;
- a certificate issued by the Partner institution stating they are regularly enrolled in their home institution;
- English language certificate (if any);
- transcript of records (Ph. D. students have to provide the transcript of records of their master degree);
- Learning Agreement (not mandatory for Ph.D.) duly signed by the three parties (it has to include the list of the subjects the student intends to carry out during the mobility, if any, and/or credits thesis work);
- motivation letter;
- training/research project (only for Ph.D.) duly signed by the three parties;
- proof of the condition of fewer opportunities (if it applies);
- proof of disability (if it applies).

Applications received after the deadline or delivered in different ways will be rejected.

UNICAS doesn't take any responsibility for non-receipt of the application according to the established procedure and deadline, nor for negligence of third parties, accidental occurrences or force majeure.

Priority will be given to students who carry out the mobility for the first time within the Erasmus+ programme and/ or are enrolled in UNICAS double/ joint degree programmes.

Art. 7 – Selection committee

The selection committee is appointed by the UNICAS Rector. It may include representatives of the Partner Institutions, who participate in the selection of students who applied for mobility from their own institution.

Art. 8 – Evaluation criteria and applications assessment

Only those candidates whose applications have been properly submitted will be considered eligible for the assessment. The selection committee will examine the documentation received and will draw up a ranking according to the following criteria.

Candidates will get a score of maximum of 100 points, as follows:

- up to 10 points for English level;
- up to 30 points for the learning agreement and the training/research project proposed;
- up to 30 points for the transcript of records;
- up to 10 points for motivation.
- 20 points for students enrolled in UNICAS double/ joint degree programmes.

The selection committee might decide to interview the candidates to assess their motivation and language proficiency through Skype or video conferencing.

The final selection decision will also consider cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students).

Within 30 days from the deadline for submitting applications, the final ranking of the selected students will be published on the UNICAS website. The publication will constitute official communication.

Within ten calendar days from the publication of the rankings, the beneficiaries of the grants must confirm acceptance of the scholarship by giving notice by email to the address as indicated below.

After that time, the students who have not communicated their acceptance will be excluded from the list of the beneficiaries. Erasmus student status and ownership of the Erasmus grant will be acquired at a second stage, soon after signing the financial contract.

Art. 9 – Privacy and personal data

In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22) and the subsequent Decree n. 101/ 2018, the personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section “University Regulations”, will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

For further information, interested parties may contact:

Administrative support for incoming student (from Epoka to UNICAS)

Barbara Sbardella: +39 0776 2993352, b.sbardella@unicas.it

Administrative support for outgoing student (from UNICAS to Epoka)

Tamara Patriarca: +39 0776 2994505, t.patriarca@unicas.it

Art. 10 – Force Majeure

The University of Cassino and Southern Lazio if some unforeseeable circumstances or force majeure will contrast the development of this selection and the realization of the mobility may decide to stop the activities with a formal act.

Person in charge of the administrative process

The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Barbara Sbardella Erasmus Office of the University of Cassino and Southern Lazio (tel. 0039 0776 3352 e-mail: b.sbardella@unicas.it).