

UNIVERSITÀ DEGLI STUDI
DI CASSINO E DEL LAZIO MERIDIONALEAREA DIDATTICA E SERVIZI AGLI STUDENTI
CENTRO RAPPORTI INTERNAZIONALI
ERASMUS OFFICEDecreto n. **404**
ANNO 2026

IL RETTORE

- VISTO** il vigente Statuto emanato con D. R. n. 661 del 26.07.2018;
- VISTO** il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità approvato con D. R. n. 337 del 12.05.2021;
- VISTA** la nota dell'EACEA in data 22.12.2020 con cui è stata concessa all'Università degli Studi di Cassino e del Lazio Meridionale la Erasmus Charter for Higher Education per l'intera durata del programma Erasmus+ (2021-2027);
- VISTA** l'approvazione del progetto KA171 n. 2023-1-IT02-KA171-HED-000139082 per il finanziamento della International Credit Mobility (ICM) con gli Emirati Arabi, il Perù, la Tunisia e l'Ucraina per una sovvenzione totale pari a euro 168.983,00 (CUP H31123001140006), di cui euro 5.820,00 per la mobilità dello staff incoming della Khalifa University of Science and Technology (Emirati Arabi) presso l'Università degli Studi di Cassino e del Lazio Meridionale;
- TENUTO** conto che, in riferimento al bando per l'assegnazione delle mobilità per lo staff incoming della Khalifa University of Science and Technology emanato con D.R. n. 608 del 29.07.2025, è stata assegnata una mobilità per una spesa totale pari a euro 1.940,00;
- ACCERTATA** la disponibilità dell'importo residuo di euro 3.880,00 a valere sul Conto economico CB 09.01.01.01.02 "Programmi di mobilità e scambi culturali studenti" FS 102010102 - Erasmus+ Call 2023 - preimp. 5032/2023, e.f. 2026;
- RITENUTO** necessario procedere all'emanazione del bando per la suddetta selezione

DECRETA

Si emana il Bando Erasmus+ International Credit Mobility per l'assegnazione delle mobilità allo staff incoming dalla Khalifa University of Science and Technology (Emirati Arabi) presso l'Università degli Studi di Cassino e del Lazio Meridionale, parte integrante del presente provvedimento.

La spesa di euro 3.880,00 graverà sul Conto economico CB 09.01.01.01.02 "Programmi di mobilità e scambi culturali studenti" FS 102010102 - Erasmus+ Call 2023 - preimp. 5032/2023, e.f. 2026.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università.

22 MAG. 2026

Il Dirigente dell'Area (dott. Roberto Molle)

La Responsabile dell'ufficio (dott.ssa Barbara Sbardella)

UNIVERSITÀ DEGLI STUDI DI CASSINO
E DEL LAZIO MERIDIONALE
AREA FINANCO-RAGIONERIA GENERALEProvvisorio/d. definitivo n. 2023/5358€ 3880,00 assunto sul conto 102010102 Budget 2026Cassino, 22-05-2026

SFS



Erasmus+

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Erasmus+ International Credit Mobility
Call for the assignment of the grants for incoming staff mobility from the Khalifa
University of Science and Technology (United Arab Emirates)
within the KA171/2023 - Project n. 139082

ART. 1 – Objectives of Erasmus+ International Credit Mobility

Within the “International Credit Mobility” of the Erasmus+ Programme (Key Action 171 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries with which they have signed an Erasmus + Interinstitutional Agreement.

Within this call, UNICAS allows incoming staff mobility for training and teaching from the Khalifa University of Science and Technology in the United Arab Emirates as detailed in the following table:

PARTNER COUNTRY	Staff mobility	ISCED CODE	Number of mobilities from Partner Country to UNICAS
United Arab Emirates	teaching	0714 Electronics and automation	2 (7 days each)
		0441 Physics	
	training	-	

The number and duration of the assigned mobilities may differ from those specified in the table, in accordance with available funds.

Art. 2 – Mobility period

The mobilities have to be completed by July 31, 2026. The total length of the eligible mobility period shall not exceed 2 months, with a minimum of 5 days per mobility activity. For teaching mobility, a minimum of 8 hours of teaching per week has to be respected. If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week shall be proportional to the duration of that week.

The mobility can be either physical or blended: the physical mobility is carried out at UNICAS where activities are “in presence”; the blended mobility is a combination of physical mobility, of at least 5 days, with a virtual component facilitating a collaborative online learning exchange and teamwork, in compliance with the information provided by the host university.

ART. 3 – Availability of exchange mobility

The amount of the mobility grant, in accordance with Erasmus+ guidelines, is composed by a contribution for travel and an individual support as detailed in the table below, in accordance with the days of physical mobility:

PARTNER COUNTRY	Travel grant	Daily individual support
United Arab Emirates	€ 820,00	euro 160,00

Zero-grant mobility is allowed.



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For the beneficiaries of Erasmus+ grants:

- the subsistence grant is calculated according to the days of the stay in Italy;
- the travel grant is calculated in accordance with the distance calculator provided by the Erasmus+ National Agency. In case of green travel, the beneficiary has to submit to the Erasmus Office the tickets.

Blended mobility will be granted only for the days attended in presence in the receiving country.

The Erasmus ICM grants are subject to the financial tax rules of the country of residence of the beneficiary.

Unicas provides to the incoming staff an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.

Erasmus+ grant beneficiaries cannot be supported by other grants arising from other programs and/or actions financed by the European Union and/or by Unicas Visiting professor grants.

The scholarships will be awarded until available funds run out.

Art. 4 – Special needs

In order to allow wider participation in mobility, the Erasmus+ Indire National Agency provides funds to support disabled people and/or those with special needs. Interested parties must communicate their disability/special need situation, both during the application and during the acceptance of the grant. The Erasmus office will give all the information needed for the request for the additional funds.

Art. 5 – Admission requirements

Participants may apply for this call if they have regular activity in their own Institution during the academic year in which the mobility is carried out.

Art. 6 – Application

The application form must be COMPLETED DIGITALLY and its attachments must be uploaded through the form <https://forms.gle/r4sj2VdHp26hNfSTA>.

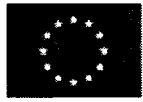
Applications received in different ways will be rejected.

The University doesn't take any responsibility for non-receipt of the application according to the established procedure nor for negligence of third parties, accidental occurrences or force majeure.

Applications, once submitted, cannot be amended or updated.

Applicants have to attach to the form the:

- passport or valid ID card;
- mobility agreement for teaching or training.



Erasmus+

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Art. 7 - Mobility agreement and assignment of the Erasmus mobility grant

The applicant has to fill in the mobility agreement with the programme of the activity abroad with the support of the departmental coordinator of the receiving institution. The document has to be signed by the three parties: the applicant, his/her Director of the department (or a delegate) and the departmental coordinator (or a delegate) of the receiving university. The hosting university approves and accepts the mobility signing the learning agreement with all its details. The signature of the receiving departmental coordinator can be temporarily replaced by an acceptance letter/email. The subscription by the Director of the department to which the applicant belongs makes the learning agreement for teaching/training eligible for the Erasmus mobility.

The Erasmus office will check the following formal details of the mobility as given in mobility agreement:

- the mobility period within the eligible time;
- the teaching hours in relation to the length of the mobility;
- signature by the three parties.

Within 30 days from the submission, the Erasmus office will send to the applicant an email to communicate the evaluation of the application submitted.

Within ten calendar days from the Erasmus office email to the applicant, the beneficiary of the Erasmus + grants must confirm acceptance of the scholarship by giving notice by email to the address barbara.sbardella@unicas.it.

The final assignment of the mobility to the applicant will be approved through a formal act of the Rector.

Art. 8 – Requirements regarding Visa and Residence Permits

Participants in Erasmus+ projects may need to obtain a visa for staying abroad in the EU Member States hosting the activity. It is strongly recommended that the authorisations are requested in advance, since the process may take several weeks. It is a responsibility of all the participating organisations to ensure that the authorisations required (short or long-term stay visas or residence permits) are in order before the planned activity takes place. The EU Immigration Portal contains general information on visa and residence permits, for both short-term and long-term stays: <https://ec.europa.eu/immigration/>. In order to start the mobility and benefit from the grant, participants must have a regular document to stay in Italy.

UNICAS administrative contact the International Welcome Service: dr. L. Morone - laura.morone@unicas.it.

Art. 9 – Before the mobility

Before departure, each beneficiary is required to sign the Erasmus mobility agreement, defined by the European Commission, that contains the details about the Erasmus mobility including the financial support. The Erasmus Office will send to the beneficiary the document for the subscription.

Art. 10 – After the mobility

Within 30 days of the end of the mobility, the beneficiary of the Erasmus grant must deliver to the Erasmus Office: the Certificate of participation provided by the host institution, the regularly endorsed travel documents (e.g., flight tickets, boarding passes/railway tickets/bus tickets). The Erasmus Participant Survey has to be filled in by the staff and it is necessary to maintain the Erasmus grant.



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Art. 11 – Privacy and personal data

In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22) and the subsequent Decree n. 101/ 2018, the personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section "University Regulations", will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

For further information UNICAS Erasmus Office: dr. B. Sbardella: barbara.sbardella@unicas.it.

Art. 12 – Force Majeure

The University of Cassino and Southern Lazio if some unforeseeable circumstances or force majeure will contrast the development of this selection and the realization of the mobility may decide to stop the activities with a formal act.

Art. 13 – Erasmus+ rules

For anything not expressly provided for in this announcement reference is made to the Erasmus + Programme Guide and the provisions issued by the Erasmus+ Indire National Agency in Italy for the proposals 2023 with the signed agreement n. 2023-1-IT02-KA171-HED-000139082 with the University of Cassino and Southern Lazio.