



**THE RECTOR**

- IN RELATION TO** the Statute of the University of Cassino and Southern Lazio issued by D.R. no. 661 of July 26, 2018;
- IN RELATION TO** law no. 210 of July 3, 1998: "Rules for the recruitment of university researchers and professors", and in particular section 4 on research doctorates;
- IN RELATION TO** law no. 240 of December 30, 2010, and specifically section 19 comma 1 which has modified section 4 of law no. 210 of July 3, 1998, establishing rules for research doctorates;
- IN RELATION TO** the Ministerial Decree No. 226 of 14.12.2021 "Regulation on the modalities for the accreditation of doctoral institutions and courses and criteria for the establishment of doctoral courses by accredited institutions";
- IN RELATION TO** the Research Doctorate Regulations of the University of Cassino and Lazio Meridionale, issued by D.R. no. 326 of 13.05.2022 and amended by D.R. no. 783 of 07.10.2022, D.R. n. 497 of 13.07.2023 and D.R. n. 404 of 23.05.2025;
- IN RELATION TO** Ministerial Decree no. 247 of 23.02.2022 by which, the annual amount of the scholarship for attendance at PhD programmes has been re-determined at € 16,243.00, gross of social security charges borne by the recipient, starting from 01.07.2022;
- IN RELATION TO** the Guidelines for the accreditation of doctoral courses, issued by Ministerial Decree no. 301 of 22.03.2022, and transmitted by MUR note prot. 8424 of 23.03.2022;
- IN RELATION TO** the note MUR prot. no. 8936 of 29 April 2025, containing the operational instructions for the accreditation procedures of doctoral courses a.a. 2025-2026 - XLI cycle;
- IN RELATION TO** the proposals for the renewal of doctorate courses for the XLI cycle approved by the Departments of this University;
- IN RELATION TO** the approval by The Academic Senate and the Governing Board dated 21.05.2025 and 27.05.2025, in favour of activating doctorate courses for the XLI cycle – academic year 2024/2025 and the allocation of resources;

**DECREES**

**Art. 1**

**Institution**

The University of Cassino and Southern Lazio announces a public selection based on qualifications and examinations for admission to research doctorates for the Academic Year 2025/2026 – XLI cycle. The details of the advertisement are in Annex "A", which constitutes an integral part of this announcement (Annex "A" consists of 5 forms, one for each PhD programme). In Annex "A", for each doctoral programme, the following information is provided:

- a) The Academic Coordinator of the course;
- b) The total number of available positions;
- c) Number of positions with and without scholarships;
- d) The study topics;
- e) The documentation to be attached to the application;
- f) The procedures for the selection process;
- g) The evaluation criteria;
- h) The examination schedule;
- i) The course's webpage.

The activation of the doctoral programmes and the enrolment of candidates are subject to the



favourable assessment of the MUR, following the acquisition of a positive opinion from ANVUR, in accordance with Ministerial Decree No. 226 of 14.12.2021.

The number of scholarships offered may be increased as a result of additional funding from public or private entities secured after the publication of the present selection announcement, provided that the relevant agreements are signed before the conclusion of the selection process. The awarding of such scholarships may be subject to an additional oral examination on research topics consistent with the activities of the funding entity.

Scholarships funded by external entities shall be disbursed only after the formalisation of the related agreements and the actual transfer of funds to the University.

## **Art. 2**

### **Admission Requirements**

Applications for admission to the selection procedure may be submitted, without age or citizenship restrictions, by candidates who, by the application deadline, hold one of the following qualifications:

- an Italian degree awarded before the D.M. no. 509/99;
- an Italian *Laurea Specialistica* or *Laurea Magistrale*;
- an equivalent academic qualification awarded abroad, previously approved by Italian academic authorities also as part of inter-university cooperation and mobility agreements.

The Selection Committee will ascertain the equivalence of the foreign academic qualification to the relevant Italian degree, for the sole purpose of admission to the selection, in compliance with the regulations in force in Italy and in the country where the degree was awarded, as well as with treaties or international agreements on the recognition of degrees for the pursuit of studies. In this case, the candidate must attach to the application the documents deemed useful for the evaluation of the suitability of the degree (degree certificate; certificate of exams taken; type of degree; normal duration of the course; name of the academic institution issuing the degree; date of degree; grade/judgment). All documents must be translated into Italian, if written in a language other than English.

Candidates who have not yet obtained the required qualification may apply for admission provided that they obtain it, under penalty of forfeiture, by 31 October 2025.

## **Art. 3**

### **Applications**

Under penalty of exclusion from admission, candidates are required to submit their application, along with the documentation listed in Annex "A", no later than **12:00, Italian time, August 25, 2025**, following the online procedure available at <https://gomp.unicas.it>

Once the application form for the selection procedure has been completed, a payment slip will be generated for the €40 registration fee, which must be paid — under penalty of exclusion — **by 25 August 2025**, either by credit card or via the pagoPA system. The registration fee is non-refundable.

Candidates must also enclose a copy of a valid identification document.

Applicants are responsible for verifying the correct upload of the required documentation, bearing in mind that only duly attached documents will be evaluated.

The Administration accepts no responsibility in the event that the submitted electronic files or folders are damaged and cannot be read, or if the documentation is not transmitted electronically due to reasons not attributable to the Administration itself. Furthermore, the University administration will not regard as valid application forms submitted after the deadline established in the present announcement.

In compliance with the law no. 104 of February 5 1992, candidates with a disability must explicitly request any aid needed in relation to their handicap, as well as any extra time needed to complete their admission examinations. In this regard, sensitive data will be kept confidential in accordance with the legislative decree no. 196 /03, as modified by D. Lgs n. 101/2018, and by EU Regulation 2016/679.



The submission of the application for admission implies the candidate's acceptance of the rules set forth in this announcement. Failure to comply with such rules shall result in exclusion from the selection procedure.

All candidates are admitted to the selection procedure with reserve, subject to verification of the requirements established in the announcement.

#### **Art. 4**

##### **Admission Examination**

The admission examination consists of a selective process designed to assess the candidate's academic preparation and aptitude for scientific research.

The selection procedures and the evaluation criteria for the admission tests are specified in the descriptions of each doctoral programme contained in Annex "A" to this announcement.

#### **Art. 5**

##### **Examination Schedule**

The examinations will take place on the date, at the time, and in the location specified in the aforementioned Annex "A".

Any changes to the schedule will be promptly published on the University's website at the following address: <https://www.unicas.it/ateneo/bandi-di-concorso/corsi-di-dottorato-di-ricerca-aa-20252026-xli-ciclo/>  
No individual notifications will be sent to candidates.

In order to take the examinations, candidates must present a valid identification document.

Failure to appear for the examinations, regardless of the reason, will be considered as a withdrawal from the competition.

#### **Art. 6**

##### **Selection Committees**

The Examination Committee for admission to each PhD programme is appointed by Rector's Decree upon the proposal of the relevant Academic Board and is composed of three members, selected from among tenured university professors and researchers with expertise in the disciplines pertaining to the scientific fields of the programme, along with at least two alternate members. The Committee may be supplemented by up to two additional experts in the same disciplines.

In the case of programmes structured into curricula, the Committee may be expanded to include at least one professor or researcher with expertise in the disciplinary areas of each curriculum.

#### **Art. 7**

##### **Admission to PhD Programmes**

Upon conclusion of the admission procedures, the examination committee will draw up a general ranking of candidates for each doctorate course, which will be issued by a Decree of the Rector, and published on the University website: <https://www.unicas.it/ateneo/bandi-di-concorso/corsi-di-dottorato-di-ricerca-aa-20252026-xli-ciclo/> **by October 10, 2025.**

Candidates will be admitted to the course up to the number of positions offered for each doctoral course.

If the PhD programme is structured into curricula and has opted for separate ranking lists for each curriculum, candidates will be admitted to each curriculum within the limit of the number of positions available for that curriculum. Should the number of admitted candidates for a given curriculum be lower than the number of funded positions announced without specific allocation to that curriculum, such positions may be awarded to candidates competing in other curricula, in descending order of their respective ranking lists, based on the final score obtained.

During the selection process, the Committee will also assess the candidates' suitability to carry out



the research activities associated with the topic-bound scholarships.

In the event that a candidate is admitted contemporarily to more than one PhD programme/curriculum, they must choose only one.

#### Art. 8

##### Admission in Excess of Quota

Candidates who have already been selected within the framework of European Union research programmes or other international cooperation programmes may be admitted in excess of the official quota, even if they have not submitted an application for admission to the competitive selection procedure within the deadline established by the call, provided they submit a request for enrolment in the PhD programme.

Enrolment is in any case subject to verification of the academic qualifications held and to the prior approval of the PhD course's Academic Board, which — if the candidate holds a qualification obtained abroad — shall assess the suitability of such qualification.

#### Art. 9

##### Enrolment

Candidates who, based on the final ranking list, are declared winners of the selection procedure must, under penalty of forfeiture, submit their enrolment application **within 7 days from the publication of the competition results** on the University website, exclusively through the online procedure available at the following address: <https://gomp.unicas.it>.

Within the same deadline, the PhD students must pay the enrolment fee for the course using the pagoPA bulletin issued during the enrolment procedure. The annual fee of 156 Euro includes the regional student tax for the right to university study and stamp duty.

Once the deadline for enrollment mentioned above has expired, the places that may become available, as a result of renunciation, express or tacit, by a winner will be made available to candidates who have been classified as eligible, and the ranking will be moved up by sending a communication to the email address of the successor candidate. In such a case, matriculation must be finalized within the deadline communicated by email.

Applicants with a degree obtained abroad after submitting the matriculation application should send the following documents by e-mail to [c.manzo@unicas.it](mailto:c.manzo@unicas.it):

- for degrees awarded in European Union countries: Diploma Supplement or Certificate of Comparability issued by ENIC-NARIC centers (Cimea), information available at: <https://www.unicas.it/studenti/international-students/convenzione-cimea.aspx>;
- for degrees awarded in countries outside the European Union: *Dichiarazione di Valore in loco* issued by the Italian Diplomatic-Consular Representation of reference for the country in which the degree was awarded, or as a substitute, the Certificate of Comparability issued by ENIC-NARIC centers (Cimea), information available at: <https://www.unicas.it/studenti/international-students/convenzione-cimea.aspx>;

Candidates with a degree obtained abroad who at the time of enrollment in the course fail to submit the required documentation are enrolled with reserve and may be excluded from the PhD programme, with the obligation to return any monthly scholarship payments received, if they fail to deliver such documentation within three months of the beginning of the course or if, upon verification, the title produced does not comply with the requirements of this notice.

Foreign candidates who require a visa for entry into Italy must finalize their registration on the portal <https://www.university.it/index.php/registration/firststep> and submit a pre-enrollment application for the doctoral course, following the procedure indicated therein for the purpose of obtaining a visa. For information and assistance, they can contact the Foreign Students Office of the University's International Relations Center, email [laura.morone@unicas.it](mailto:laura.morone@unicas.it)



The issuance of a study entry visa is a sine qua non for the continuation of the procedure.

Renunciation of enrollment does not entitle the student to a refund of fees already paid. Doctoral students are required to pay tuition fees for each year of the course.

The duration of the course is three years, starting November 1, 2025.

#### **Art. 10 PhD Scholarships**

In compliance with the D.M. (Ministerial Decree) n. 247 of February 23, 2022, the scholarship amounts to 16.243,00 Euro gross per year and includes the National Insurance contributions which the PhD students are required to pay. The payments are in monthly instalments of equal value.

The scholarships, apprenticeship contracts and any additional forms of financial support will be awarded on the basis of the general merit list; in the event of a tie, the assessment of personal economic situation pursuant to current regulations prevails. For the allocation of places without a scholarship, in case of equal merit, the candidate with a disability of 66% or more prevails, and in case of further parity, the candidate with the youngest age prevails.

Any gross amounts from any employed or assimilated work or from self-employment received by the doctoral candidate in connection with each year of the grant may not exceed € 16.243,00.

When submitting their application, candidates must specify whether they intend to apply for a scholarship, only for courses that also include places without scholarship.

The scholarship is subject to deductions for INPS National Insurance contributions paid into a special 'separate' scheme (a *gestione separata*) in accordance with current legislation. Two-thirds will be paid by the University and a third by the holder.

The scholarship will be renewed yearly on condition that the PhD student has completed the scheduled training program and does not exceed the income limit during the year he/she is granted the scholarship.

In the case of a candidate exceeding the personal income limit, the scholarship is withdrawn and the recipient is obliged to pay back the sum awarded for the whole year.

The scholarship will be increased by 50% for research periods spent abroad for a minimum of one continuous month and for no longer than eighteen months overall.

Scholarships cannot be combined with any other research fellowships or grants except for those awarded by national or foreign scientific institutes for periods spent abroad that are deemed useful for the research activities of the student.

Those who have already received a doctoral grant may not use it for a second time.

Starting from the first year onward, each PhD student, either with or without a scholarship, is assured a budget corresponding to no less than 10% of the annual scholarship (and therefore 1.534,33 Euro for each year) for their research activity in Italy or abroad.

#### **Art. 11 Rights and Duties of PhD Students**

Following enrolment in the programme, each PhD student will be assigned a university email account through which all institutional communications will be sent.

PhD students must participate in educational activities and to carry out their research activities in accordance with the schedule and modalities established by the Academic Board, and in line with the training plan agreed upon with their Supervisor and Co-Supervisor(s).

At the end of each academic year, admission to the following year is subject to approval by the Academic Board, after consultation with the Supervisor and any Co-Supervisor(s), based on the verification of the fulfilment of the required educational activities. A negative evaluation will result in exclusion from the programme.



Within three months of the start of the programme, the PhD student must register in the University's institutional research catalogue, in which they are required to upload any publications produced during the programme and within the three years following its completion.

As an integral part of their training, PhD students may, with the prior approval of the Academic Board, engage in tutoring activities, including paid tutoring, for students enrolled in Bachelor's and Master's degree programmes, as well as in supplementary teaching activities, up to a maximum of forty hours per academic year.

PhD students may, at any time, submit a formal request to withdraw from the programme. In the case of scholarship holders, this entails the immediate suspension of the scholarship and the obligation to return any instalments received after the withdrawal date.

Non-EU PhD students are required to initiate procedures to obtain a residence permit as soon as they arrive in Italy, in compliance with the timelines and regulations of Italian immigration law. Failure to do so will result in the loss of student status and any related benefits.

## **Art. 12**

### **Compatibility and incompatibility**

The admission to courses involves a full-time exclusive commitment, without excluding the possibility of a different specific discipline for courses under agreement or partnership or for PhD students that take benefit from apprenticeship contracts.

Subject to the Academic Board's authorization, PhD students can participate in paid research activities developed at the various departments, as well as in research projects financed by public or private institutions.

The authorization for the execution of paid work activities will be issued by the Academic Board, after consultation with the supervisor, following the verification of compatibility with the execution of educational activities. The admissible paid activities are limited to those that allow the acquisition of additional skills in the educational field of the PhD.

The rules governing incompatibility with enrolment in a doctoral programme are established by current legislation.

## **Art. 13**

### **Suspension**

The attendance of the Course is compulsorily suspended in the event of maternity, paternity, adoption and foster care, in accordance with the current regulations, civil service, documented sickness and injury with a duration of more than thirty days.

In addition, attendance can be suspended, upon request of the PhD student, due to parental leave, trial employment relationship, serious and sufficiently substantiated reasons.

In deciding on the suspension, the Academic Board can set deadlines, conditions and verifications compatible with the interim evaluation deadlines.

The total duration of the suspension, even in the event of cumulation, cannot exceed six (6) months, except in the event of maternity.

All suspension periods exceeding thirty days will be made up for at the end of the Course. During the suspension, the disbursement of the scholarship is suspended.

## **Art. 14**

### **Awarding of the qualification**

The PhD degree is awarded following the positive evaluation of a research thesis which contributes to the advancement of knowledge or methodologies in the chosen field of research.

The doctoral thesis, accompanied by a summary in either Italian or English, must be written in Italian or English, or in another language subject to prior authorisation by the Academic Board. The thesis must be



submitted together with a report by the doctoral candidate detailing the activities carried out during the three-year programme and any publications produced.

The thesis is evaluated by at least two highly qualified academics, who may be affiliated with foreign institutions, and who must be external to the entities involved in awarding the doctoral degree. These evaluators provide a detailed written assessment of the thesis and recommend either its admission to the public defence or its deferral for a period not exceeding six months, should they deem substantial revisions or additions necessary. After this period, the thesis is in any case admitted to public defence, accompanied by a new written opinion from the same evaluators, taking into account any revisions or additions made.

At the conclusion of the discussion, which takes place before the Committee referred to in Article 15 below, the thesis is either approved or rejected by means of a reasoned written judgement, adopted collectively. The Committee may award honours (*cum laude*) by unanimous vote if the thesis presents results of particular scientific significance.

#### **Art. 15**

##### **Final Examination Committee**

The examination committee for the awarding of the degree in each PhD course is appointed by the Rector, upon the proposal of the relevant Academic Board, and is composed of three members chosen among university professors and researchers with expertise in the disciplines pertaining to the scientific fields of the programme. At least two members must belong to Italian or foreign Universities and must not be part of the Academic Board of the PhD course. The committee can be integrated by no more than two external experts not belonging to the University.

#### **Art. 16**

##### **Processing of personal data**

The data will be processed, for the purposes identified in this Call, pursuant to D. Lgs. n. 196/2003, as amended by D. Lgs. n. 101/2018, and by EU Regulation 2016/679 (General Data Protection Regulation, GDPR). For more details, please check the following link: <http://www.unicas.it/footer/privacy-2018.aspx>

The participation in the selection includes, in accordance with the principles pursuant to the above-mentioned regulations, tacit consent to the publication of the candidates' personal data and those relating to the examination on the website of the University of Cassino and Southern Lazio.

#### **Art. 17**

##### **Regulatory References**

For all matters not expressly provided for in this selection announcement, the applicable legislative and regulatory provisions on doctoral programmes shall apply.

This decree is included in the University's official internal register.

Cassino, July 22, 2025

**THE RECTOR**  
**Prof. Marco DELL'ISOLA**

Il Responsabile del Settore  
Dott.ssa Carla Manzo