



Erasmus+

UNIVERSITÀ DEGLI STUDI  
DI CASSINO E DEL LAZIO MERIDIONALE



## Erasmus+ International Credit Mobility (ICM) Call for the assignment of students' mobility grants for study within the KA171/2024 - Project n. 238984

### Art. 1 – Aims of Erasmus+ International Credit Mobility

Within the “International Credit Mobility” (ICM) of the Erasmus+ Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which they have signed an Erasmus+ Interinstitutional Agreement.

The University of Cassino and Southern Lazio (UNICAS), within the project n. 2024-1-IT02-KA131-HED-000238984, offers the possibility to receive students from the following Ukrainian partner institutions:

*A. Usikov Institute of Radiophysics and Electronics, National Academy of Sciences of Ukraine (IRENASU)  
National Technical University Kharkiv Polytechnical Institute (UA Kharkiv)  
Odesa National I.I. Mechnikov University (Odesa)  
Simon Kuznets Kharkiv National University of Economics (Kuznets)*

### Art. 2 – Available positions

Within this call, UNICAS allows mobility positions for incoming students according to the following table:

Partner	Study Level of the applicants	FIELD OF STUDY	Number of mobilities from Partner Country to UNICAS (total months)
IRENASU	EQF 7, 8	0714 Electronics and Automation	1 (4 months)
UA Kharkiv	EQF 6, 7, 8	0715 Mechanics and metal trades	2 (6 months)
Odesa	EQF 7	0311 Economics	2 (9 months)
Kuznets	EQF 6, 7, 8	0311 Economics 0410 Business and Administration	2 (9 months)

### Art. 3 – Mobility period

The mobility activities must be completed by **July 2027**.

The mobility can be either physical or blended: the physical mobility is carried out at UNICAS where activities are “in presence”; the blended mobility is a combination of physical mobility, of at least 2 months, with a virtual component facilitating a collaborative online learning exchange and teamwork, in compliance with the information provided by the host university.

### Art. 4 – Grant amount

The amount of the mobility grant for incoming students (from Partner Country to UNICAS), in accordance with Erasmus+ guidelines, is made up of a contribution for travel (see table below “Travel support”) and a monthly scholarship for subsistence costs as follow:

Subsistence costs	Travel support	Green travel support
900,00 /month (30 days)	€ 309,00	€ 417,00

Students who opt for a Green Travel (the travel that uses low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling) will receive the support for green travel and up to 4 days of additional individual support to cover travel days for a return trip, if relevant.

Grant amounts are computed according to the days of stay in Italy (physical mobility), according to the number of days stated in the certificate of attendance issued by UNICAS.

Blended mobility will be granted only for the days attended in presence in the receiving country (according to the number of days stated in the certificate of attendance issued by the host university).

The beneficiary will not receive any grant for virtual mobility.

Zero-grant mobility is allowed.

Erasmus+ KA171 grant beneficiaries cannot be supported by other grants from other programmes and/or actions financed by the European Union for the same activity.

UNICAS provides to the incoming students an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.

**ADDITIONAL SUPPORT FOR PARTICIPANTS WITH FEWER OPPORTUNITIES**. To allow the participation in the mobility of the students in particular physical, social, economic, geographical, mental or health-related conditions is available additional support of euro 250,00 per month.

**ADDITIONAL GRANT SUPPORT** - Extra funding for students with special needs and disabilities may be provided in order to cover the supplementary costs for their participation in the mobility activities. For students with special needs, the grant support may, therefore, be higher than the maximum individual grant amounts set out. The disability should be communicated through the application form.

## **Art. 5 – Admission requirements**

Students may apply for this call if they are registered in their home Institution and enrolled in studies leading to a recognized degree, including double/joint degrees, or another recognised tertiary level qualification (up to and including the level of doctorate); in case of doctoral mobility, the participant must be at EQF level 8.

Recent higher education graduates may participate in a mobility for traineeships. Recent graduates must be selected by their home Institution during their last year of study and must carry out and complete their traineeship abroad within one year of obtaining their graduation.

Candidates must be proficient in English.

Candidates may participate in the mobility periods of this call provided that they will not total more than 12 months maximum per each cycle of study, independently of the number and type of mobility activities.

## **Art. 6 – How to apply**

The application form must be COMPLETED DIGITALLY and its attachments must be uploaded through the form available on the website at

<https://www.unicas.it/international-unicas/erasmus-office/erasmus-plus-programme-2021-2027/extra-eu-mobility-within-erasmus-plus-ka171/erasmusplus-icm-project-2024/region-2/erasmusplus-icm-calls-for-students-project-2024/>

The deadlines to apply in 2025 and 2026:

May 14

September 3

December 17

Applicants have to attach to the form the following documents:

- copy of the passport or valid ID card;
- a certificate issued by the Partner institution stating they are regularly enrolled in their home institution;
- proof of English language competences;
- Learning Agreement (not mandatory for Ph.D.) duly signed by the three parties;
- motivation letter;
- training/research project (only for Ph.D.) duly signed by the three parties;
- proof of fewer-opportunities background and/or disability (if it applies).

The Learning Agreement has to include the list of the subjects the student wants to carry out during the mobility, if any, and/or credits thesis work.

Applications received after the deadline or delivered in different ways will be rejected.

UNICAS doesn't take any responsibility for non-receipt of the application according to the established procedure and deadline, nor for negligence of third parties, accidental occurrences or force majeure.

Priority will be given to students who carry out the mobility for the first time.

### **Art. 7 – Selection committee**

The selection committee is appointed by the UNICAS Rector. It may include representatives of the Partner Institutions, who participate in the selection of students who applied for mobility from their own institution.

### **Art. 8 – Evaluation criteria and applications assessment**

Only those candidates whose applications have been properly submitted will be considered eligible for the assessment. The selection committee will examine the documentation received and will draw up a ranking according to the following criteria:

- English level.
- Learning agreement and the training/research project proposed.
- Motivation.
- Students enrolled in a UNICAS double/joint degree programme.

The selection committee might decide to interview the candidates to assess their motivation and language proficiency through Skype or video conferencing.

The final selection decision will also consider cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students).

Within 30 days from the deadline for submitting applications, the final ranking of the selected students will be published on the UNICAS website. The publication will constitute official communication.

**Art. 9 – Before the mobility**

From the ranking publication, eligible students have seven days to accept the assigned mobility. After that time, the students who have not communicated their acceptance will be excluded from the list of beneficiaries. Students, in a timely manner after their arrival in the receiving institution, will be required to sign the Erasmus mobility agreement with the University of Cassino and Southern Lazio containing the minimum clauses defined by the European Commission. The Erasmus Office will communicate to beneficiaries the methods for acquiring the document.

**Art. 10 – Requirements regarding Visa and Residence Permits**

Participants in Erasmus+ projects may need to obtain a visa for staying abroad in the EU Member States hosting the activity. It is strongly recommended that the authorisations are requested in advance, since the process may take several weeks. It is a responsibility of all the participating organisations to ensure that the authorisations required (short or long-term stay visas or residence permits) are in order before the planned activity takes place.

The EU Immigration Portal contains general information on visa and residence permits, for both short-term and long-term stays: <https://ec.europa.eu/immigration/>.

In order to start the mobility and benefit from the grant, students must have a regular document to stay in Italy.

UNICAS administrative contact: dr. Laura Morone - [laura.morone@unicas.it](mailto:laura.morone@unicas.it).

**Art. 11 – Insurance**

Incoming students within ICM are formally registered at UNICAS and are covered by civil liability and against accidents with the Compagnia Generali Italia S.P.A. n. 430521829 and the Compagnia Liberty Mutual Insurance Europe S.E. n. LSM 0000039605 (<https://www.online.unicas.it/emails/ALLEGATI/Prot3463del14022024.pdf>).

Unicas website:

<https://www.unicas.it/ateneo/organizzazione/organigramma/area-tecnica-e-attivita-contrattuali/settore-attivita-contrattuali/>

The participant is responsible for the health insurance or any other integrative insurance.

**Art. 12 – On-Line Linguistic Support (OLS)**

The Participant may carry out the OLS language assessment in the language of mobility (if available) before the mobility period and make use of the language courses available on the OLS platform.

The languages in which the courses are available can be found at the following link:

<https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language>

**Art. 13 – At the end of the mobility**

At the end of the mobility, the University of Cassino issues to the sending institution the certificate of attendance attesting the duration of the mobility as well as the Transcript of Records for academic results achieved.

**Art. 14 - Participant Report (EU SURVEY)**

The Participant shall complete and submit the participant report on their mobility experience (via the online EU Survey tool) within 10 days upon receipt of the invitation to complete it. Participants who fail to complete and submit the online participant report may be required by their organisation to partially or fully reimburse the financial support received.

**Art. 15 – Regulations**

For anything not covered by this notice, reference is made to the Community legislation relating to the Erasmus+ Programme, to the provisions issued by the Erasmus+ Indire National Agency through the 2024 Programme Guide and to agreement no. 2024-1-IT02-KA171-HED-000238984. Any changes to this notice will be promptly communicated to those entitled to participate by publication on the Erasmus+ page of the website - “Erasmus Office” section.

**Art. 16 – Data Protection**

In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22) and the subsequent Decree n. 101/ 2018, the personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section “University Regulations”, will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

**Art. 17 – Force Majeure**

The University of Cassino and Southern Lazio if some unforeseeable circumstances or force majeure will contrast the development of this selection and the realization of the mobility may decide to stop the activities with a formal act.

*Person in charge of the administrative process*

*The person in charge of the administrative process, according to the Italian Law n. 241 07/08/1990 (articles: n. 4, 7, 8) is Barbara Sbardella Erasmus Office of the University of Cassino and Southern Lazio (tel. 0039 0776 299 3352 e-mail: b.sbardella@unicas.it).*