

D.R. n. 104
ANNO 2026

IL RETTORE

- VISTO** il vigente Statuto emanato con D. R. n. 661 del 26.07.2018;
- VISTO** il Regolamento di Ateneo per l'Amministrazione, la Finanza e la Contabilità approvato con D. R. n. 337 del 12.05.2021;
- VISTA** la nota dell'EACEA in data 22.12.2020 con cui è stata concessa all'Università degli Studi di Cassino e del Lazio Meridionale la Erasmus Charter for Higher Institution per l'intera durata del programma Erasmus + (2021-2027);
- VISTA** l'approvazione del progetto KA171 Erasmus+ International Credit Mobility (ICM) n. 2024-1-IT02-KA171-HED-000238984 (CUP H31I24000240006) con una sovvenzione totale pari a euro 108.285,00, di cui euro 18.005,00 destinati alla mobilità degli studenti in entrata della Regione 5, ovvero, provenienti dalla University of Battambang (Cambogia) e dalla University of Hanoi (Vietnam);
- DEFINITI** i contenuti del bando per l'assegnazione delle suddette mobilità in relazione alla Guida al programma Erasmus+ e secondo le disposizioni del Presidente del Centro Rapporti Internazionali;
- ACCERTATA** la disponibilità finanziaria di euro 18.005,00 a valere sul Conto economico CB 09.01.01.01.02 'Programmi di mobilità e scambi culturali studenti - Erasmus + Call 2024'

DECRETA

Si emana il Bando Erasmus+ International Credit Mobility nell'ambito del progetto n. 2024-1-IT02-KA131-HED-000238984 per l'assegnazione delle mobilità studenti in entrata provenienti dalla University of Battambang (Cambogia) e dalla University of Hanoi (Vietnam). Il bando è parte integrante del presente provvedimento.

La spesa massima di euro 18.005,00 graverà sul Conto economico CB 09.01.01.01.02 'Programmi di mobilità e scambi culturali studenti - Erasmus+ Call 2024' - e.f. 2026.

Il presente decreto è inserito nella raccolta ufficiale interna di questa Università e sul sito www.unicas.it.

Cassino, **10 FEB. 2026**Il Direttore dell'Area
(dott. Roberto Molle)La Responsabile dell'Ufficio
(dott.ssa Barbara Sbardella)

UNIVERSITA' DEGLI STUDI DI CASSINO
E DEL LAZIO MERIDIONALE
AREA BILANCIO-PAGIONERIA GENERALE
Impegno provvis. a titolo definitivo n. 2025/6884
di € 18.005,00 assorbito sul conto 10102
10102 Budget 2026

Cassino, 06-02-2026855

IL RETTORE

(prof. Marco DELL'ISOLA)



Erasmus+

UNIVERSITÀ DEGLI STUDI
DI CASSINO E DEL LAZIO MERIDIONALE

Area Didattica e Servizi agli studenti
Centro Rapporti Internazionali
Erasmus Office



**Erasmus+ International Credit Mobility (ICM)
Call for the assignment of students' mobility grants for study
within the KA171/2024 - Project n. 238984**

Art. 1 – Aims of Erasmus+ International Credit Mobility

Within the “International Credit Mobility” (ICM) of the Erasmus+ Programme (Key Action 1 – Learning Mobility of Individuals) the Higher Education Institutions may allow mobility actions from and towards the Partner Countries, with which they have signed an Erasmus+ Interinstitutional Agreement.

The University of Cassino and Southern Lazio (UNICAS), within the project n. 2024-1-IT02-KA171-HED-000238984, offers the possibility to carry out incoming and outgoing student mobility with the following partner institutions within the Region 5:

Cambodia

University of Battambang (NUBB)

Vietnam

University of Hanoi (HANU)

Art. 2 – Available positions

Within this call, UNICAS allows mobility positions for incoming and outgoing students according to the following table and in reference to the Erasmus+ inter-institutional agreements signed with the partners:

Partner	Study Level of the applicants	FIELD OF STUDY	Number of mobilities from Partner Country to UNICAS (total months)	Number of mobilities from UNICAS to Partner Country (total months)
NUBB	EQF 6, 7	0413 - Management and administration	2 (8 months)	-
HANU	EQF 6, 7, 8	0413 - Management and administration	1 (4 months)	-

Art. 3 – Mobility period

The mobility activities must be completed by **July 31st, 2027**.

The mobility can be either physical or blended: the physical mobility is carried out at UNICAS where activities are “in presence”; the blended mobility is a combination of physical mobility, of at least 2 months, with a virtual component facilitating a collaborative online learning exchange and teamwork, in compliance with the information provided by the host university.

Art. 4 – Grant amount

The amount of the mobility grant, in accordance with Erasmus+ guidelines, is made up of a contribution for travel (see table below “Travel support”) and a monthly scholarship for subsistence costs as follow:

Sending Institution Country	Subsistence costs	Travel support
Cambodia - Vietnam	€ 900,00 / month (30 days)	€ 1.735,00

Grant amounts are computed according to the days of stay in the receiving Country (physical mobility), according to the number of days stated in the certificate of attendance issued by the hosting institution.



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Blended mobility will be granted only for the days attended in presence at the receiving country.
The beneficiary will not receive any grant for the days in virtual mobility.

Zero-grant mobility is allowed.

Erasmus+ KA171 grant beneficiaries cannot be supported by other grants from other programmes and/or actions financed by the European Union for the same activity.

UNICAS provides to the students an insurance covering accidents, civil liability and other guarantees provided for by European legislation for students in Erasmus mobility.

ADDITIONAL SUPPORT FOR PARTICIPANTS WITH FEWER OPPORTUNITIES. To facilitate access to mobility as much as possible and ensure equality and fairness in accessing the opportunities offered by the Erasmus+ program, the intention is to involve participants with fewer opportunities, such as: participants with certified health problems; individuals from a migrant or refugee background, or national or ethnic minorities; people with difficulties in linguistic adaptation and cultural inclusion, etc.; participants with minor children; working students/PhD candidates; professional athletes; orphans of at least one parent; children of victims of terrorism and organized crime. For these participants who, during the application phase, declare conditions of fewer opportunities attested also by self-certification, an additional contribution (for maximum one incoming student from each institution, if it applies) of euro 250.00 per month is foreseen, as defined by the Erasmus+ Indire National Agency.

ADDITIONAL GRANT SUPPORT - Extra funding for students with special needs and disabilities may be provided in order to cover the supplementary costs for their participation in the mobility activities. For students with special needs, the grant support may, therefore, be higher than the maximum individual grant amounts set out. The disability should be communicated through the application form.

Art. 5 – Admission requirements

Students may apply for this call if they are regularly enrolled at their home University. Students who have already participated in Erasmus mobility programmes may participate but the mobility periods can total up to 12 months per each cycle of study, independently of the number and type of mobility activities.

To be admitted, students must be proficient in English.

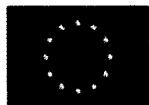
Art. 6 – How to apply

The application form must be COMPLETED DIGITALLY and its attachments must be uploaded through the form available on the website at

<https://www.unicas.it/international-unicas/international-office/erasmus-office/erasmus-plus-programme-2021-2027/extra-eu-mobility-within-erasmus-plus-ka171/erasmusplus-icm-project-2024/region-5/region-5-vietnam/>

The deadlines to apply in 2026 and 2027:

February 20, 2026
May 14, 2026
September 3, 2026
December 10, 2026
January 8, 2027



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Applicants have to attach to the form the following documents:

- copy of the passport or valid ID card;
- a certificate issued by the Partner institution stating they are regularly enrolled in their home institution;
- proof of English language competences;
- Learning Agreement (not mandatory for Ph.D.) duly signed by the three parties;
- transcript of records issued by the home institution;
- motivation letter;
- training project (only for Ph.D.) duly signed by the three parties;
- proof of fewer-opportunities background and/or disability (if it applies).

The Learning Agreement has to include the list of the subjects the student wants to carry out during the mobility, if any, and/or credits thesis work.

Applications received after the deadline or delivered in different ways will be rejected.

UNICAS doesn't take any responsibility for non-receipt of the application according to the established procedure and deadline, nor for negligence of third parties, accidental occurrences or force majeure.

Priority will be given to students who carry out the mobility for the first time.

Art. 7 – Selection committee

The selection committee is appointed by the UNICAS Rector.

The Committee will consider any recommendation the Partner Institutions may want to produce.

Art. 8 – Evaluation criteria and applications assessment

Only those candidates whose applications have been properly submitted will be considered eligible for the assessment. The selection committee will examine the documentation received and will draw up a ranking according to the following criteria:

- English level;
- learning agreement and the training project proposed;
- academic path;
- motivation;
- students enrolled in a UNICAS double/joint degree programme.

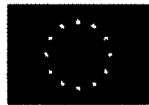
The selection committee might decide to interview the candidates to assess their motivation and language proficiency through Skype or video conferencing.

The final selection decision will also consider cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students).

Within 30 days from the deadline for submitting applications, the final ranking of the selected students will be published on the UNICAS website. The publication will constitute official communication.

Art. 9 – Before the mobility

From the ranking publication, eligible students have seven days to accept the assigned mobility. After that time, the students who have not communicated their acceptance will be excluded from the list of beneficiaries.



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Students can start the mobility only after the submission of the acceptance form and the Erasmus mobility agreement is signed. It contains the minimum clauses defined by the European Commission regarding mobility and the grant received by the beneficiary. The Erasmus Office will communicate to beneficiaries the methods for acquiring the document.

Art. 10 – Requirements regarding Visa and Residence Permits

Participants in Erasmus+ projects may need to obtain a visa for staying abroad in the EU Member States hosting the activity. It is strongly recommended that the authorisations are requested in advance, since the process may take several weeks. It is a responsibility of all the participating organisations to ensure that the authorisations required (short or long-term stay visas or residence permits) are in order before the planned activity takes place.

The EU Immigration Portal contains general information on visa and residence permits, for both short-term and long-term stays: <https://ec.europa.eu/immigration/>.

In order to start the mobility and benefit from the grant, students must have a regular document to stay in Italy.

UNICAS administrative contact: dr. Laura Morone - laura.morone@unicas.it.

Art. 11 – Insurance

Incoming students within ICM are formally registered at UNICAS and are covered by civil liability and against accidents with the Compagnia Generali Italia S.P.A. n. 430521829 and the Compagnia Liberty Mutual Insurance Europe S.E. n. LSM 0000039605 (<https://www.online.unicas.it/mails/ALLEGATI/Prot3463del14022024.pdf>).

Unicas website:

<https://www.unicas.it/ateneo/organizzazione/organigramma/area-tecnica-e-attivita-contrattuali/settore-attivita-contrattuali/>

The participant is responsible for the health insurance or any other integrative insurance.

Art. 12 – On-Line Linguistic Support (OLS)

The Participant may carry out the OLS language assessment in the language of mobility (if available) before the mobility period and make use of the language courses available on the OLS platform.

The languages in which the courses are available can be found at the following link:

<https://academy.europa.eu/local/euacademy/pages/course/community-overview.php?title=learn-a-new-language>

Art. 13 – At the end of the mobility

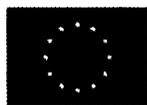
At the end of the mobility, the receiving institution issues to the sending institution the certificate of attendance attesting the duration of the mobility as well as the Transcript of Records for academic results achieved.

Art. 14 - Participant Report (EU SURVEY)

The Participant shall complete and submit the participant report on their mobility experience (via the online EU Survey tool) within 10 days upon receipt of the invitation to complete it. Participants who fail to complete and submit the online participant report may be required by their organisation to partially or fully reimburse the financial support received.

Art. 15 – Regulations

For anything not covered by this notice, reference is made to the Community legislation relating to the Erasmus+ Programme, to the provisions issued by the Erasmus+ Indire National Agency through the 2024



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Programme Guide and to agreement no. 2024-1-IT02-KA171-HED-000238984. Any changes to ~~this notice~~ will be promptly communicated to those entitled to participate by publication on the Erasmus+ page of the website - "Erasmus Office" section.

Art. 16 – Data Protection

In compliance with the European General data protection regulation no. 679/2016 (articles 13-14, 15-22) and the subsequent Decree n. 101/ 2018, the personal data sent by candidates within the application, in accordance with the Privacy Statement published on Unicas website in the section "University Regulations", will be processed for the purposes of management of the selection procedure. At any time, interested parties may exercise their rights under that Statement.

Art. 17 – Force Majeure

The University of Cassino and Southern Lazio if some unforeseeable circumstances or force majeure will contrast the development of this selection and the realization of the mobility may decide to stop the activities with a formal act.