

AGREEMENT

*Concluded between Széchenyi István University and University of Cassino and Southern Lazio
on the **Masters in International Economics and Business Double Degree Programme**²
and Master in **Global Economy and Business Double Degree Programme***

Introduction

Széchenyi István University (hereinafter referred to as SZE) and the *University of Cassino and Southern Lazio* (hereinafter referred to as UNICAS) agree to launch a Double Degree Programme in the field of **International Economics and Business**. Within this Double Degree Programme, the students from SZE University and UNICAS complete a Double Degree Programme at both universities in the following degree programs:

- **MSc in International Economics and Business (SZE)**
- **MSc in Global Economy and Business (UNICAS)**

Both Parties declare that they are entitled to start a study program in accordance with their national legislation in respect of the above-mentioned study programme.

By signing this agreement, the above-mentioned institutions agree to issue national degree diplomas for students fulfilling the conditions set forth in this agreement.

The number of double degree students admitted to the program is fixed up by the Parties at a maximum of 30 students per year. Annual review of the number of students is possible.

1. University information and contact persons

Széchenyi István University	Contacts	
President/Rector	Dr Bálint Filep, <i>President</i> Dr Ferenc Friedler, <i>Rector, Vice- President for Academic Affairs</i>	H 9026 Győr, Egyetem tér 1. +36 96 503 400 international@sze.hu
Head of Study Programme	Dr Eszter Lukács, <i>Programme Supervisor</i> <i>MSc in Masters in International Economics and Business</i> lukacs.eszter@sze.hu	
Centre of International Programmes and Alumni	Márta Mészáros <i>Head of Centre</i> international@sze.hu	

University of Cassino and Southern Lazio	Contacts	
President/rector	Marco Dell'Isola, <i>Rector</i> Sergio Nisticò, <i>Rector's Delegate for the International Affairs</i>	Viale dell'Università 03043 Cassino (FR), Italy rettore@unicas.it
Head of study programme	Simona Balzano, <i>Programme Coordinator</i> <i>M.Sc. in Global Economy and Business</i> simona.balzano@unicas.it	
International Office	Laura Morone, <i>Head of the International Welcome Office</i> laura.morone@unicas.it Monica Fragnoli, <i>Head of the Teaching Affairs Office, Dept. of Economics and Law</i> monica.fragnoli@unicas.it	

2. Management and Coordination of the Double Degree Programme

The partner universities will manage and coordinate the Double Degree Programme. For this purpose, each university will nominate a contact person responsible for the Double Degree Programme. It is expected that the person is or reports to the Head of the Degree Programme Director. The Parties appoint the following contact persons to carry out tasks related to the cooperation:

SZE: Dr Eszter Kazinczy, assistant professor, Kautz Gyula Faculty of Business and Economics,
kazinczy.eszter@sze.hu

UNICAS: Simona Balzano, Head of the Program, Department of Economics and Law,
simona.balzano@unicas.it

The concerned Party shall immediately inform the other Party of any change in the identity of the contact persons. Notification and confirmation of a change in the identity of a contact person shall not be regarded as a modification of the Agreement.

3. Language of the Programme

All study courses are taught in English. The applicants must have English proficiency equivalent to level B2 or higher. This must be proven by a language test, e.g., TOEFL, IELTS, Cambridge ESOL, CEFR or equivalent. As an equivalent, a certificate from the university's English language center/lecturer is also acceptable.

Proof of English proficiency is also considered fulfilled if the applicant obtained their qualification for university entrance in English, and/or has completed a first academic degree in English, and/or speaks English as a native language.

4. Tuition Fees and Other Charges

UNICAS students are required to pay EUR 1000 tuition fee per semester for each semester spent at SZE. Before arrival, students are required to pay one semester's tuition fee, i.e. EUR 1000. In addition, they are required to pay SZE one month's accommodation fee of EUR 130 for the Halls of Residence. Students pay fees for semesters that are required to complete in person at SZE.

Tuition fees due to UNICAS from the students who start the program in SZE are totally waived. However, students have to pay a lump sum of 2000 euro to UNICAS, in two instalments of 1000 euros each (the first at the time of their enrolment at UNICAS, the second at the beginning of the third semester). The lump sum is not refundable. It covers two years of Italian local taxes, management (including staff mobility), and promotion costs. Besides that, no tuition fees nor additional fees are due to UNICAS, apart from minor compulsory fees for the release of the final Diploma. In case a student does not graduate within two academic years, he/she must pay his/her tuition fees to UNICAS for each additional academic year according to the UNICAS tuition rules.

5. Marketing of the program

The Parties will disseminate information for applicants through their own marketing channels. Parties are responsible for creating local program websites for the distribution of information.

6. Student Application, Prerequisites and Selection

The admission procedure for the *Masters in International Economics and Business* Double Degree Programme is conducted by the home institution in accordance with the home institution's Admission Procedures.

SZE: The minimum admission requirements for any applicant are:

- Completed and signed application form, copy of your passport, notarized copy of Bachelor's degree relevant to the Master's studies, notarized copy of the Transcript of Records, notarized copy of your language certificate, recent photograph, Curriculum Vitae (résumé) in English,

Motivational Letter in English, Academic Reference letter in English (Issued by your former academic institution/teacher)

- TOEFL 513 / IELTS 5.5 /oral examination, TOEFL IBT test score of 66 or any standardised international English language exam corresponding with Hungarian B2 at the Bachelors level and C1 at Masters level.

The complete application file must be submitted online (selected candidates will be requested to provide each original documents for their admission in the program) through <https://admissions.sze.hu/>.

UNICAS: The required competencies for the UNICAS students to enrol in the Dual Degree Program are defined yearly by the Program Committee. In any case, the minimum admission requirements for any applicant are:

- personal document (ID or passport),
- visa to enter the Country and the document to stay if extra-UE student,
- the Bachelor Degree and the Transcript of Records (or the Diploma Supplement issued by the competent University),
- the High School Diploma (with the note of the final mark you obtained),
- B2-level English proficiency

In any case, if the documents are sent by SZE or by UNICAS to the dual degree partner and the sending institution specifies that they match the above requirements, no legalization of the documents is necessary.

Ineligible applicants

The appeal procedure is the responsibility of the home university.

7. Enrolment and Registration

SZE: Students remain enrolled at their home institution during their study at the host university and they must re-register independently each semester at the home institution. UNICAS students will enrol at SZE at the beginning of the semester to be spent in Hungary.

UNICAS: Students remain enrolled at their home institution during their study at the host university, and they must re-register independently at the home institution yearly. SZE students will enroll at UNICAS at the beginning of the semester to be spent in Italy.

8. Double Degree Programme Structure

The degree programme structures of the degree programmes in the scope of the Double Degree Programme as determined in this agreement are described in Appendix 1.

UNICAS and SZE undertake that will provide information about the enrolled students in the beginning of semester 1. Depending on the national and institutional requirements, UNICAS students are required to study for semester 3 and semester 4 at SZE and meet the academic criteria. Pursuant to Subsection (7) of Section 49.§ of Act CCIV of 2011 on National Higher Education, in order to obtain the final certificate, students participating in the double-degree programme must complete at least one third of the total credits of the programme (at least 40 credits out of 120 credits) at Széchenyi István University (SZE).

SZE students are required to study for semester 2 and semester 3 at UNICAS and meet the academic criteria.

SZE and UNICAS mutually recognise the semesters taught by the two institutions (two semesters each in total), which also constitutes recognition of the credits of the double degree programme.

UNICAS undertakes that at the end of semesters 1 and 2, will provide information to SZE on the courses taken up in the above semesters, and at the end of each semester, on the completion of the courses and grades obtained. SZE also undertakes to provide UNICAS with information on the courses taken up and completed in Hungary during semesters 3 and 4 in Hungary, at the end of semesters.

UNICAS agrees that during the Double Degree programme, students will complete the courses Hungarian Language and Culture 1-2 in Hungary.

UNICAS undertakes that all international students will be subject to the same legal regulations concerning Hungarian higher education as well as to SZE's Study and Examination Regulations.

Students must achieve at least 70% of the planned ECTS per year. If not, SZE and UNICAS are entitled to decide together upon their withdrawal from the Double Degree program.

The common model curriculum is presented in the Appendix 2.

Use of ECTS and grading of studies

The ECTS system will be used by both institutions. All semesters are evaluated according to local grading systems whose equivalence with each other is presented below

ECTS*	SZE	UNICAS
A	5	30-30 e lode
B	4	27-28-29
C	3	23-24-25-26
D	2	22-21-20-19-18
E	2	Credits not awarded
FX	1	Credits not awarded
F	1	Credits not awarded

*Grading system: A=Excellent, B=Very Good, C=Good, D=Satisfactory, E=Sufficient, FX, F=Fail. The grades awarded are criterion-referenced.

Master thesis

The topic of the Master thesis must be submitted through both institutes' dedicated master thesis platforms. During the master thesis the student is co-supervised by two academics from graduating institutions. The master thesis report is examined by both academic tutors.

Dissertation

The final thesis is supervised by an academic Advisor from one of the two institutions and written and defended at UNICAS or SZE. If the Advisor is from UNICAS, a Co-Advisor from SZE must be selected, and vice versa. Both supervisors have to write a short report on the thesis, which must include an approval of the overall thesis work.

The thesis Evaluation Committee MUST include a member from the partner institution. He/she can join the committee through conference calls, video conferences, e-mails, etc. The thesis defense at SZE allows the award of the title at UNICAS, and vice versa.

Internship

UNICAS requires students to go through an internship experience worth 6 ECTS (150 hours), whose content must be approved by the UNICAS Program Chair in advance. The internship has to be chosen among the free optional courses and it may consist either of a Research Internship that can be carried out at UNICAS or SZE, or of a Work Experience in a company in Italy, Hungary, or elsewhere.

Credits for the internship are awarded by the UNICAS Program Committee upon the presentation of a written report on the internship experience written by the student and submitted in due time. The internship is mandatory in order to get the Master's degree in Global Economy and Business.

9. Completed Degree

Final degrees will be awarded after the student has successfully completed the required studies at each university. Each university will issue a diploma based on the forwarded transcript of records from the home institution added by the courses passed at the host institution, showing that the student has passed all required courses. In the end, the students will have two degrees.

The titles of degrees are:

Master in International Economics and Business (MSc) (SZE)

Laurea Magistrale in Global Economy and Business (UNICAS)

Upon graduation, the student will receive the Degree Certificates, Transcripts of Records (includes the recognition of the studies undertaken) and Diploma Supplements (includes the information of the Double Degree Programme).

University	Degree awarded	Minimum Criteria
SZE	<i>Master in International Economics and Business</i>	<ul style="list-style-type: none"> Obtain 120 ECTS credits at Master level (including Thesis) Write a thesis/degree project of 15 ECTS at the Master's Level. The thesis is written in <i>English</i>. In order to receive a diploma from SZE, the student must take a complex exam and do the corresponding defense. The complex exam can be done at UNICAS and at SZE in person in alternating years, to which both institutions must provide members of the final exam committee.
UNICAS	<i>Master (Laurea Magistrale) in Global Economy and Business</i>	<ul style="list-style-type: none"> Obtain 120 ECTS credits at Master level (including Thesis and Internship) Write a thesis/degree project of 15 ECTS at the Master's Level. The thesis is written in <i>English</i>. Go through an internship experience worth at least 6 ECTS credits (150 hours)

10. Student matters

Students involved in the mobility programme shall enjoy the benefits and shall be likewise subject to the regulations and standards which are in force in the Universities/Institutions concerned by the programme.

The students' rights and responsibilities are the same as those valid for any other student at the institution where the student is studying at the specific moment. The student must comply with the requirements of the institution in question as regards documentation for registration procedures and documentation for visa purposes, if applicable.

11. Obligations of the Parties

The Parties shall notify without delay, but no later than the end of April in each academic year after any change in the right to start the above-mentioned study programme.

During the term of the Agreement, the Parties shall ensure that they offer the courses set out in Annex 1. Students participating in the programme are obliged to obtain the necessary permits (in particular visas and residence permits). The Parties shall provide assistance in this respect by issuing the relevant documents and certificates.

The Parties shall cooperate with each other and act in good faith during the term of this Agreement.

12. Provisions on data protection

The Parties declare that the contact persons' personal data have been provided to ensure the smooth performance of the obligations arising from the Agreement and to assert their legitimate interests in smooth and rapid contact and communication.

During the performance of the Agreement, the Parties undertake to process the personal data of which they become aware in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), to store them only to the extent necessary for the performance of the Agreement and until the legal obligation is fulfilled, and to delete the personal data subsequently upon request of the Party concerned.

The Parties shall be considered as data controllers at all times during the performance of the Agreement, and the personal data provided shall be processed in accordance with the applicable rules.

The Parties undertake to notify the other Party, in a verifiable manner, of any processing incident involving the processing of personal data of the persons concerned within 24 hours of becoming aware of the incident.

13. Approval and Duration

This Agreement shall come into force on the day when it has been signed by each of the Parties. This agreement shall remain in force for five years. Any amendments of or modifications to the Agreement shall require written approval from both Parties. After the five-year period, if no changes are desired by either party, this agreement will be automatically extended for another period of five years. In the event that either institution wishes to revise or terminate the agreement, that institution shall send a written notice to the other institution at least six months before the proposed revision or termination.

This Agreement has been made in four copies in the English language and is made up of nine pages.

Győr, 12/01/2024

On behalf of Széchenyi István University:


Dr Bálint Filep

President

Széchenyi István University




Dr Eszter LUKÁCS

*Vice-President for International Affairs and
Strategic Relations*

Széchenyi István University


Dr Zsolt Kovács

Vice-President for Academic Affairs

Széchenyi István University

Cassino, 28/11/2023

On behalf of the University of Cassino and Southern Lazio:


Marco Dell'Isola

Rector

University of Cassino and Southern Lazio



APPENDIX I.

Széchenyi István University - University of Cassino and Southern Lazio Double Degree Programme in International Economics and Business MSc

Széchenyi István University - University of Cassino and Southern Lazio - Double Degree			
SZE		Cassino	
Course	ECTS	Course	ECTS
Research Methodology	4	Research Methodology	4
Theories of Economics	4	Theories of Economics	4
Global Economics	4	Global Economics	4
Advanced International Economics	4	Advanced International Economics	4
International Business Economics	4	International Business Economics	4
International organizations and decision-making	4	International organizations and decision-making	4
Advanced Macroeconomics	4	Advanced Macroeconomics	4
Hungarian Language and Culture I	0	Hungarian Language and Culture I	0
International Commercial Transactions	4	Business and transaction law	4
Advanced Corporate Finance	4	Applied Statistics I	4
Marketing Strategy	6	Service Management and Marketing Strategy	6
Advanced Human Resource Management	6	Human resources management	6
Planning and Resources of Integrated Marketing Communication	6	Service Management and Business Law	6
Market Theory	6	Economics I	6
Intercultural Manager Communication	6	Applied Statistics II	6
Supply Chain Management	6	Economics II	6
Thesis Consultation I. (Master Programme)	5	Research Traineeship	5
Territorial policy	4	Applied Statistics and policies	4
Hungarian Language and Culture II	0	Hungarian Language and Culture II	0
Managerial accounting	4	Managerial accounting	4
Advanced Project Management	4	Advanced Project Management	4
Business Planning and Controlling	5	Business Planning and Controlling	5
Funding system of EU and the tenders	4	Funding system of EU and the tenders	4
Thesis Consultation II. (Master)	10	Thesis Consultation II. (Master)	10
Hungarian Language and Culture II	0	Hungarian Language and Culture II	0
Free optional courses	12	Free optional courses	12
TOTAL ECTS	120	TOTAL ECTS	120

Free optional courses			
SZE Course	Credits	UNICAS Course	Credits
Process Management	4	Total quality management	6
Advanced Strategic	4	Research Methods in Management OR Applied Economics	6
Media Knowledge and Public Relations Planning	6	Italian language and culture	6
Business Statistics and Data Mining	4	Statistical learning and data mining	6
EU regional policy	4	Competition and public policies OR Pension Economics	6
Regional Economics	6	Internship	5

APPENDIX II.

Széchenyi István University - University of Cassino and Southern Lazio Double Degree Programme in International Economics and Business MSc

Széchenyi István University - University of Cassino and Southern Lazio - Double Degree Programme

SZE students

Semester 1 -Hungary	
Course	ECTS
Research Methodology	4
Theories of Economics	4
Global Economics	4
Advanced International Economics	4
International Business Economics	4
International organizations and decision-making	4
Advanced Macroeconomics	4
Hungarian Language and Culture I	0
Semester 2 - Italy	
Economics	12
Service Management	9
Human resources management	6
Semester 3 - Italy	
Business Law	9
Applied Statistics	12
Thesis Consultation I. (Master)	5
Semester 4 -Hungary	
Managerial accounting	4
Advanced Project Management	4
Business Planning and Controlling	5
Funding system of EU and the tenders	4
Thesis Consultation II. (Master)	10
Hungarian Language and Culture II	0
Free optional courses*	12
TOTAL ECTS	120

UNICAS students

Semester 1 - Italy	
Course	ECTS
Business Law	9
Applied Statistics	12
Advanced International Economics	4
Semester 2 - Italy	
Economics	12
Service Management	9
Human resources management	6
Semester 3 -Hungary	
Research Methodology	4
Theories of Economics	4
Global Economics	4
Thesis Consultation I. (Master)	5
International Business Economics	4
International organizations and decision-making	4
Advanced Macroeconomics	4
Hungarian Language and Culture I	0
Semester 4 -Hungary	
Managerial accounting	4
Advanced Project Management	4
Business Planning and Controlling	5
Funding system of EU and the tenders	4
Thesis Consultation II. (Master)	10
Hungarian Language and Culture II	0
Free optional courses*	12
TOTAL ECTS	120